

SEASON 2023 - 24

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This book was Updated in September 2023

Western Suburbs Churches & Community Cricket Association (Inc.)

Affiliated with V.M.C.U. & A.C.C.A.

ABN: 61 728 145 489 (Established 1965) Reg. No. A0014641R

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CONSTITUTION

1.NAME AND COLOURS

- 1.1 The name of the Incorporated Association is Western Suburbs Churches & Community Cricket Association Inc. (in this Constitution called "the Association").
- 1.2 The colours of the Association are Royal Blue and Gold.

2.PURPOSES

The purposes of the association are:

- to promote, advance and foster the game of cricket, predominately in the western suburbs of Melbourne.
- to organise cricket competitions between teams from local clubs by providing rules, programs of matches, records management and adjudication.
- to provide recreation, participation, development and competition opportunities appropriate to the level and wishes of teams, players and helpers.
- to provide support for the endeavours of member clubs especially in their liaison with relevant authorities.
- to organise representative teams for the further development of talented cricketers and to increase high level contact; and
- to preserve the history and heritage of the former Footscray and Williamstown Protestant Churches Cricket Associations.

3.INTERPRETATION

- 3.1 In this Constitution, unless the contrary intention appears: -

"Associate," means a natural person who is accepted as an associate of the Association in accordance with sub-clause 4.9 or a club or organisation that applies to be an Associate of the Association in accordance with clause 4.4 hereof.

"Board," means the Board of Management of the Association.

"Club Official," means a person whose name is given to the Association for such purposes by a Member Club or Associate.

"Club Representative," means a natural person who is designated by a Member Club as its representative to the Association.

"Competition Rules," means the set of by-laws enacted by the Board, which govern the conduct of cricket competitions organised by the Association.

"Competition Section," means a part of the cricket competitions organised by the Association, usually comprising several grades, which are governed by the same subset of competition rules.

"Financial Year," means the year ending 31st. May.

"General Meeting," means a general meeting of members convened in accordance with Clause 11.

"Independent Umpire," means a person who meets such standards as are set down from time to time by the Association and who makes themselves available to the Association to umpire all its matches as it sees fit.

"Life Member," means a person who has given exceptional service to the Association over a continuous period of ten years or more and where such service is recognised by the Association pursuant to Clause 4.10

"Member Club," means a club that fields a team or teams in the competition, and which otherwise complies with membership requirements set out herein, including, but not limited to, paying financial obligations as and when they fall due.

"Open-age competition" means those competitions wherein the right to play and/or participate for cricketers is not restricted by reference to their age.

“Ordinary Member of the Board,” means a member of the Board who is not an officer of the Association under Clause 21.

“Player,” means a person who is engaged in playing in a match organised by the Association.

“Registered Player,” means a person who meets such conditions as are set down from time to time by the Association and whose name is given to the Association for such purposes.

“The Act,” means the Association Incorporation Act 1981. “The Regulations,” means Regulations under the Act.

“Umpire,” means a person who is engaged in umpiring in a match organised by the Association.

“Age-restricted competition” means those competition sections wherein the right to play and/or participate for cricketers is restricted by reference to their age.

“Voting Member” means a Member Club, Associate or Life Member and not otherwise and each Voting Member has a “voting profile” as defined hereunder and with the meaning attributed to that phrase by clause 17 hereof and Appendix A.

“Voting profile” has the meaning attributed to it by clause 17 hereof and Appendix A.

3.2 In this Constitution, a reference to the Administrator of the Association is a reference, where a person holds office under this Constitution as Administrator of the Association, to that person, and in any other case, to the Public Officer of the Association.

3.3 Words or expressions contained in this Constitution shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1958 and the Act as in force from time to time.

3.4 Words connoting the male gender, female gender and other gender can and should be interpreted in this document as applying to all other genders and nothing herein shall be taken to mean to discriminate between different genders on the basis of gender, save where expressly and explicitly noted to be the case or required by the conventions and/or practices of the game of cricket or the organisation of the competition sections of the Association.

4.MEMBERSHIP

4.1 An incorporated association or other organisation whose purposes provide for it to organise a team or teams to play in scheduled cricket competition predominately but not exclusively in the western suburbs of Melbourne may apply in writing to the Administrator of the Association to become a Member Club of the Association.

4.2 A Member Club must apply annually subject to Clause 5.2 to have its membership renewed, failing which its membership will lapse prior to the Annual General Meeting.

4.3 The Board may from time to time specify a level of participation for clubs or organisations' teams in the various competition sections provided by the Association.

4.4 An organisation which would be eligible to apply for membership under Clause 4.1, but which is already a member of another cricket association, and which does not wish or is not permitted by the other Association to participate in this Association at the level specified in accordance with Clause 4.3 may alternatively apply to be an Associate of the Western Suburbs Churches & Community Cricket Association.

4.5 Any other organisation with compatible purposes may apply or accept an invitation to be an Associate of the Association.

4.6 A Member Club must appoint a person as its Club Representative to the General Meetings of the Association.

4.7 Member Clubs may additionally nominate alternate Club Representatives and section representatives.

4.8 A natural person who supports the purposes of the Association and who is not already a member of a member club or Associate of the Association may apply or accept an invitation to be an Associate of the Association, such status to be reviewed annually and which status depends both on the approval of the Board of the Association as well as the associate paying all such fees required for associate membership of the Association as and when they fall due, failing which associate membership herein shall lapse prior to the next Annual General Meeting of the Association.

4.9 A natural person who has given exceptional service to the Association over a continuous period of ten years or more may be nominated by the Board and elected by a General Meeting as a Life Member.

4.10 Member Clubs, Associates and Life Members shall be regularly informed of Association meetings and other activities.

4.11 Member Clubs are required to have their Club Representative, or a nominated alternative representative attend all General Meetings and are the only parties, save for Life Members and Associates, entitled to vote at General Meetings.

4.12 Member Clubs are required to have their Club Representative and appropriate section representatives, or their nominated alternatives, attend the competition section meetings for which it has entered teams.

4.13 A right, privilege, or obligation of a Member Club, Associate or Life Member is not capable of being transferred or transmitted to another party; and terminates upon non-renewal of a Member Club, or Associate, or the resignation or death of a nominated representative, Associate or Life Member.

5.ANNUAL FEES

5.1 A membership fee, associate fee and a scale of competition entry fees will be set annually by the Board.

5.2 Member Clubs entering teams for a given cricket season must pay the specified entry deposit by the date to be set by the Committee preceding that season and the balance of their annual fees prior to the third Monday of November of that season.

6.REGISTER OF MEMBERS

6.1 The Administrator shall ensure that current records are maintained of Member Clubs, their nominated representatives, Associates and Life Members, and that these shall be available for inspection by members' representatives at the address nominated by the Association.

7.RESIGNATION OF MEMBERS

7.1 A Member Club of the Association which has paid all monies due and payable to the Association and ceases to field the teams requiring its current status with the Association may apply to have its status terminated or downgraded.

7.2 A Club Representative or Associate may at any time resign from that position, in the former case placing an obligation on the Member Club concerned to nominate a replacement prior to the next meeting at which its Representative would have been required to attend.

8.EXPULSION OF MEMBERS

8.1 Subject to this Constitution, the Board may by resolution: -

- (a) expel a Member Club, Life Member or Associate
- (b) suspend a Member Club, Life Member or Associate from the Association for a specified period; or
- (c) fine a Member Club if the Board is of the opinion that it: -
 - (i) has refused or neglected to comply with this Constitution or applicable competition rules; or

8.2 has been guilty of conduct unbecoming a member or prejudicial to the interests of the Association or to the game of cricket (all persons referred to in the three preceding sub-paragraphs of this rule being referred to as "persons affected" for the purposes of this Rule) resolution of the Board under sub-clause 8.1: -

- (a) does not take effect unless the Board, at a meeting held not earlier than 14 and not later than 28 days after the service on the person affected of a notice under sub-clause 8.3 confirms the resolution in accordance with this clause; and
- (b) where the person affected exercises a right of appeal to the Association under this clause does not take effect unless the Association confirms the resolution in accordance with this clause.

8.3 Where the Board passes a resolution under sub-clause 8.1, the Administrator shall as soon as practicable cause to be served on the person affected a notice in writing:

- (a) setting out the resolution of the Board and the grounds on which it is based.
- (b) stating that the person affected may address the Board at a meeting to be held not earlier than 14 and not later than 28 days after service of the notice.
- (c) stating the day, place and time of that meeting
- (d) informing the person affected that they may do one or more of the following: -
 - (i) attend that meeting.
 - (ii) give to the Board before that date of that meeting written statement seeking the revocation of the resolution; and
 - (iii) not later than 24 hours before the date of that meeting, lodge with the Administrator a notice to the effect that they wish to appeal to the Association in General Meeting against the Resolution.

8.4 At a meeting of the Board held in Accordance with sub-clause 8.2, the Board: -

- (a) shall give the person affected an opportunity to be heard.
- (b) shall give due consideration to any written statement submitted by the person affected.
- (c) and shall by resolution determine whether to confirm or to revoke the resolution.

8.5 When the Administrator receives a notice under sub-clause 8.3 (d) (iii) they shall convene a Special General Meeting to be held in conjunction with the next scheduled General Meeting or Section Meeting, provided that at least five days' notice can be given of the Special General meeting and that the meeting can be held within forty-five days, failing which the Administrator shall convene a separate Special General Meeting within thirty days.

8.6 At a Special General Meeting of the Association convened under sub-clause 8.5:

- (a) no business other than the question of the appeal shall be transacted.
- (b) the Board may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution.
- (c) the person affected shall be given an opportunity to be heard; and
- (d) the voting members present shall vote by secret ballot on the question whether the resolution should be confirmed or revoked.

8.7 If at the Special General Meeting: -

- (a) two-thirds of the Member Clubs vote in favour of the confirmation of the resolution, the resolution is confirmed; and
- (b) in any other case, the resolution is revoked.

9.ANNUAL GENERAL MEETING

9.1 The Association shall convene an Annual General Meeting in July each year at a place and on a date determined by the Board.

9.2 The Annual General Meeting shall be specified as such in the notice convening it. The ordinary business of the Annual General Meeting shall be: -

- (a) to confirm the minutes of the last preceding Annual General Meeting
- (b) to receive from the Board reports upon the transactions of the Association during the last preceding financial year
- (c) to elect officers of the Association and the ordinary members of the Board; and
- (d) to receive and consider the statement submitted by the Association in accordance with section 30 (3) of the Act.

9.3 The Annual General Meeting may transact special business of which notice is given in accordance with this Constitution.

9.4 The Annual General Meeting shall be in addition to any other General Meetings that may be held in the same year.

10.OTHER MEETINGS OF CLUB REPRESENTATIVES

10.1 General meetings other than the Annual General Meeting shall be called Special General Meetings.

10.2 At least two Special General Meetings may be scheduled in each cricket season so that no more than six months elapses between General Meetings.

11.SPECIAL GENERAL MEETINGS

11.1 The Board may, whenever it thinks fit, convene a Special General Meeting of the Association, subject to 21 days' notice being given.

11.2 The Administrator shall, on the requisition in writing of voting members representing not less than 25 per cent of the total number of voting members taking into account their voting profiles, convene a Special General Meeting of the Association.

11.3 The requisition for a Special General Meeting shall state the objects of the meeting and shall be signed by the members making the requisition.

11.4 When the Administrator receives a notice under sub-clauses 11.2-3 the Administrator shall convene a Special General Meeting to be held in conjunction with the next scheduled General Meeting, provided that at least five days' notice can be given of the Special General Meeting and that the meeting can be held within forty-five days, failing which the Administrator shall convene a separate Special General Meeting within thirty days.

11.5 If the Administrator fails to convene a Special General Meeting as required under sub-clause 11.4, the voting members requisitioning the meeting, or any of them, may convene a Special General Meeting to be held not later than three months after the date of the original requisition.

11.6 A Special General Meeting convened by members in pursuance of sub-clause 11.5 shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Board and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to persons incurring the expenses.

12.NOTICE OF MEETING

12.1 The Administrator shall, at least 21 days before the date fixed for holding a General Meeting cause to be sent to each voting member at their address appearing in the register of members, a notice by electronic communication or by pre-paid post stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

12.2 If a Special General meeting is subsequently scheduled to be held in conjunction with an already scheduled General Meeting in accordance with sub-clauses 8.5 or 11.4, it will be sufficient to give five days' notice in writing of the additional business of the Special General Meeting.

12.3 Only the resolution of such business as is set out in the notice convening the meeting shall be binding on the Association, but other items may be raised and discussed.

12.4 A voting member desiring to bring any business before a meeting may give notice of that business in writing to the Administrator, who shall include that business in the notice calling the next General Meeting after receipt of the notice.

13.PROCEEDINGS AT MEETINGS

13.1 All business that is transacted at a Special General Meeting and all business that is transacted at the Annual General Meeting apart from that specially referred to in this Constitution as being the ordinary business of the Annual General Meeting, shall be deemed to be special business.

13.2 No item of business shall be transacted at a General Meeting unless a quorum of members entitled under this Constitution to vote is present during the time when the meeting is considering that item.

13.3 Voting members, in accordance with their voting profiles as provided for elsewhere herein, shall constitute a quorum for the transaction of the business of a General Meeting if the sum total of representatives present constitutes 50% of the available votes.

13.4 If within half an hour after the appointed time for the commencement of a General Meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place and if at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the voting members present (being not less than five persons) shall be a quorum.

14.CHAIRMAN

14.1 The President or, in the absence of the President, a Vice-President, shall preside as Chairman at each General Meeting of the Association.

14.2 If the President and both Vice-Presidents are absent from a General Meeting, voting members present shall elect a person to preside as Chairman of the Meeting.

15.ADJOURNMENT OF A MEETING

15.1 The Chairman of a General Meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted other than the business left unfinished at the meeting at which the adjournment took place.

15.2 Where a meeting is adjourned for fourteen days or more, a like notice of the adjourned meeting shall be given as in the case of the General Meeting.

15.3 Except as provided in sub-clauses 15.1 and 15.2, it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

16.RESOLUTION OF QUESTIONS ARISING AT A MEETING

16.1 A question arising at a General Meeting of the Association shall be determined on a show of hands and, unless before or on the declaration of a show of hands a poll is demanded by at least three voting members a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, and an entry to that effect in the Minute Book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favor of, or against that resolution, save that where there is a concern expressed by any voting member that a show of hands will not be conclusive of the vote being carried or not, taking into account the provisions of this Constitution whereby voting members have different voting profiles to each other, a calculation of the number of votes required to carry any question shall be made and so recorded at the Meeting and in the Minute Book of the Meeting.

16.2 Save as expressly provided for elsewhere within this Constitution, all questions and/or motions arising at a Meeting shall be determined by a simple majority, that is, 50% plus 1 of available votes at the meeting either via the voting members personally present or in accordance with proxies properly delivered to the meeting.

17.VOTING RIGHTS AND VOTING AT A MEETING

17.1 Voting members shall have voting rights as allocated in Appendix A to this Constitution. Such voting rights are referred to herein as a club's "voting profile". Associates shall have a right of vote. A person who has a right of vote, either being an incorporated association, unincorporated association or individual member of the Association, is referred to herein as a "voting member".

17.2 Upon any question arising at a General Meeting of the Association, a voting member has such votes as allocated to it/him/her herein (inclusive of the Appendix to this Constitution) only.

17.3 The nominated representative of a Member Club and Associate (in the event of the Associate being an incorporated or unincorporated association) shall give all votes.

17.4 All votes must be given personally by the Club representative or by Proxy, as provided elsewhere within this Constitution.

17.5 For the sake of clarity, only member clubs, associates and life members have any right of vote, save that in the case of an equality of voting on a question, the Chairman of the meeting is entitled to exercise a second or casting vote in accordance with this clause.

17.6 The Administrator shall publish and cause to be available upon request a Register of the voting profile that each voting Member has, and the total Member Clubs, Associates and Life Members as a whole have and shall amend this Register from time to time in accordance with those teams that are currently being fielded within the competition sections of the Association. A team is "currently fielded" if Application for Membership has been properly made as provided for elsewhere in this Constitution and also provided that all such levies, fees and financial membership requirements are paid by the Member Club or Associate, save that, if at any time during the course of the current year a Member Club has failed to play in any two or more fixtures that it was required to play pursuant to the fixturing arrangements of the Association, then that club's vote is reduced accordingly.

18.A POLL

18.1 If at a meeting a poll on any question is demanded by not less than three voting members, it shall be taken at that meeting in such a manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.

18.2 A poll that is deemed on the election of a Chairman or on a question of an adjournment shall be taken forthwith and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the Chairman may direct.

19. PROXIES

19.1 A voting member may nominate (in the event of the voting member being a Member Club or Associate) a temporary alternative Club Representative at any General Meeting by notice in writing prior to the commencement of the meeting, but no person may represent two different clubs neither at the same meeting, nor in the same season without prior approval from the Board or otherwise as provided by this Constitution.

19.2 A voting member may appoint a Club representative from another Member Club (or, in the event of a Life Member, a club representative from within the pool of Member Club representatives) to act as Proxy for them at any Meeting, provided that Notice is given to the Administrator of the Association no later than 24 hours prior to the time of Meeting in respect of which the Proxy is appointed.

19.3 The Notice appointing the Proxy must be in the form set out in Appendix B hereto, save that the Board may from time to time amend this Notice according to the needs of the meeting to which the Notice shall refer, provided that the amendment to the Notice shall not substantially or materially depart from the form provided herein.

20. MANAGEMENT OF THE ASSOCIATION

20.1 The affairs of the Association shall be managed by a Board constituted as provided in Clauses 21 and 22, in conjunction with such persons who are appointed as officers of the Association in accordance with sub-clause 20.3, and with such sub-committees as are established in accordance with sub-clause 20.6.

20.2 The Board: -

- (a) shall control and manage the business and affairs of the Association.
- (b) may, subject to this Constitution, the Regulations, and the Act, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by this Constitution to be exercised by General Meetings; and
- (c) Subject to this Constitution, the Regulations and the Act, has power to perform all such acts and things as appear to the Board to be essential for the proper management of the business and affairs of the Association.

20.3 From time to time the Board may specify a list of duties for offices to which persons may be appointed to carry out defined administrative tasks on behalf of the Association and may make appointments to those positions including the setting of honorariums and allowances relating to those positions.

20.4 The Board may advertise for or take other steps to recruit suitable people to fill the appointed offices and may specify the term of the appointment or the notice to be given on termination of such an appointment.

20.5 The appointed officers will normally attend Board, General and appropriate and will be expected to speak on matters relevant to their duties but will not have the right to vote at such meetings unless they are also a Club Representative or an elected member of the Board, as appropriate to the meeting.

20.6 From time to time the Board may specify a list of duties for sub-committees and appoint people to form those sub-committees including a convener who is an elected officer or ordinary member of the Board.

20.7 The Board will appoint suitably qualified person or persons to the position of Honorary Auditor at the Association's end of Financial Year.

21.ELECTED OFFICERS OF THE ASSOCIATION

21.1 The elected officers of the Association shall be: -

- (a) President
- (b) two Vice-Presidents
- (c) Administrator
- (d) Director of Finance
- (e) and 6 members **(2009 AGM) (2018 AGM)**

21.2 The provisions of Clause 23 so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-clause 21.1.

21.3 Each elected officer of the Association shall hold office until the Annual General Meeting next after the date of their election but is eligible for re-election.

21.4 In the event of a vacancy in any office referred to in sub-clause 21.1, the Board may appoint one of its members to the vacant office and the member so appointed may continue in office up to and including the conclusion of the Annual General Meeting next following the date of their appointment.

21.5 **The Executive**, being the elected officers of the Association, shall meet as required between Board meetings, and act and have the same powers and rights as the Board, as prescribed in the Constitution. Any decisions made by the Executive may be adopted, altered, or rescinded by a Board of Management meeting. **BOM September 2018**

22.THE BOARD

22.1 Subject to Section 23 of the Act, the Board shall consist of the elected officers of the Association; and no more than one (1) nominated member from each Club.

22.2 Each ordinary member of the Board shall, subject to this Constitution, hold office until the Annual General Meeting next after the date of their election but is eligible for re-election.

22.3 In the event of a vacancy in the office of an ordinary member of the Board, the Board may appoint a suitable person to fill the vacancy and the member so appointed shall hold office, subject to this Constitution, until the conclusion of the Annual General Meeting next following the date of their appointment.

23.ELECTION OF OFFICERS AND BOARD

23.1 Nominations of candidates for election as elected officers of the Association or as ordinary members of the Board: -

- (a) shall be made in writing, signed on behalf of two Member Clubs and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
- (b) shall be delivered to the Administrator of the Association not less than seven days before the date fixed for the holding of the Annual General Meeting.

23.2 If insufficient nominations are received to fill all vacancies on the Board, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.

23.3 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

23.4 If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.

23.5 Any election of officers of the Association or ordinary members of the Board shall be by secret ballot with each voting member, which is represented at the meeting exercising their voting rights according to their voting profile.

23.6 Only those persons who are either a Western Suburbs Churches & Community Cricket Association Life Member, Associate Member, Club Official or Club representative of a Member Club has a right to stand for election either to a position of an Elected Officer of the Association or as an ordinary Member of the Board

24.DEFINITION OF VACANCY

24.1 When the position of an officer of the Association or of an ordinary member of the Board is not filled at the Annual General Meeting, it will be deemed vacant.

24.2 The position of an officer of the Association or of an ordinary member of the Board will become vacant if the officer or member: -

- (a) fails to attend three consecutive Board Meetings without having been given leave of absence by the Board.
- (b) is known by the Board to have undergone such a change of circumstances as to have rendered them unable to carry out their duties to the Association for an extended period; or
- (c) resigns their office by notice in writing given to the Administrator or President.
- (d) ceases to be a member of the Association.

25.PROCEEDINGS OF THE BOARD

25.1 The Board shall meet at least monthly during each year at such place and such other times as the Board may determine.

25.2 Special meetings of the Board may be convened by the President or by any three members of the Board.

25.3 Only the resolution of such business as is set out in the notice convening the meeting shall be binding on the Association, but other items may be raised and discussed.

25.4 Any five members of the Board constitute a quorum for the transaction of the business of a meeting of the Board.

25.5 No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a Special Meeting in which case it lapses.

25.6 At meetings of the Board: -

- (a) the President or, in the absence of the President, a Vice-President shall preside; and
- (b) if the President and both Vice-Presidents are absent, such one of the remaining members of the Board as may be chosen by the members present shall preside.

25.7 Questions arising at a meeting of the Board or of any Sub-Committee appointed by the Board shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.

25.8 Each member present at the meeting of the Board or of any Sub-Committee appointed by the Board (including the person presiding at the meeting) is entitled to one vote and, in the event of any equality of votes on any question the person presiding may exercise a second or casting vote.

25.9 Written notice of each Board meeting shall be served on each member of the Board by electronically communicating it to them at least 48 hours before the meeting or by sending it by pre-paid post addressed to them at their usual or last known place of abode at least four business days before the date of the meeting.

25.10 The Finance Director will ensure that a written statement showing the current financial position of the Association is presented to each scheduled meeting of the Board.

25.11 Subject to sub-clause 25.4 the Board may act notwithstanding any vacancy on the Board.

26.ADMINISTRATOR

26 The Administrator of the Association, who shall be appointed by the Board, shall ensure that minutes of the resolutions and proceedings of each General Meeting and each Board Meeting are kept in books provided for that purpose together with a record of the names of persons present at General Meetings and Board Meetings and such other duties as specified by the Board.

27.FINANCE DIRECTOR

27 The Finance Director of the Association who shall be appointed by the Board, shall ensure that: all monies due to the Association are collected and that all payments authorised by the Association are made; Annual and interim budgets are prepared; and that correct accounts and books are kept showing the financial affairs of the Association, including full details of all receipts and expenditure connected with the activities of the Association; present at the Annual General Meeting the Financial Report audited by the Honorary Auditor appointed under sub-clause 20.7.

28.REMOVAL OF MEMBER OF BOARD

28.1 The Association in General Meeting may by resolution remove any member of the Board before the expiration of their term of office and appoint another person in their stead to hold office until the expiration of the term of the first-mentioned member.

28.2 Where the member to whom a proposed resolution referred to in sub-clause 28.1 makes representations in writing to the Administrator or President of the Association (not exceeding reasonable length) and requests that they be notified to the members of the Association, the Administrator or the President may send a copy of the representations to each member of the Association or, if they are not so sent, the member may require that they be read out at the meeting.

29.CHEQUES

29 Two officers of the Association, at least one of whom shall be an elected officer, shall sign all cheques, drafts, bills of exchange, promissory notes, and other negotiable instruments.

30.SEAL

30.1 The Common Seal of the Association shall be kept in the Custody of the Administrator.

30.2 The Common Seal shall not be affixed to any instrument except by the authority of the Board and the signatures of two elected officers of the Association shall attest the affixing of the Common Seal.

31.ALTERATION OF CONSTITUTION AND STATEMENT OF PURPOSES

31 This Constitution, including the Statement of Purposes, shall not be altered except at a General Meeting of which 21 days' notice in writing is given to voting members as to the proposed alteration and at which General Meeting the proposed alteration is approved by at least a three quarters majority of voting members present and voting either personally or via proxy.

32.NOTICES

32.1 A notice may be served by or on behalf of the Association upon any member either personally, by electronic communication or by sending it by post to the member at their address shown in the Register of Members.

32.2 Where a document is properly addressed, pre-paid and posted to a person as a letter, or communicated electronically, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post or electronic transmission.

33.WINDING UP OR CANCELLATION

33 In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association will be distributed to the member clubs.

34.CUSTODY OF RECORDS

34.1 The Association will maintain office premises, a postal address, telephone service and electronic information and communication services required for the maintenance of Association records and for the provision of Member Clubs' access to those records.

34.2 The Administrator, the Finance Director and appointed officers of the Association will ensure that all books, documents and securities of the Association are kept in order and that reasonable access to those records is available to representatives of Member Clubs.

35.FUNDS

35 The funds of the Association shall be derived from membership fees, competition entry fees, sponsorship, grants and donations, the supply of specialised equipment to clubs, other trading in accordance with the Act, investments and such other sources as the Board determines.

36.COMPETITION RULES AND CONDITIONS

36.1 The Association will develop and publish rules and conditions consistent with this Constitution, the Regulations and the Act, which govern the conduct of the competition provided by the Association, such Competition Rules being read in conjunction with Laws of Cricket as Adopted by Cricket Victoria, but not including experimental laws unless specifically provided.

36.2 Once published, the Competition Rules may not be changed during the currency of the season, save and except that any urgent clarification recommended by the Board may be adopted subject to approval by a three quarters majority at the first scheduled General Meeting during the season, or if the clarification relates only to the conduct of finals, by a three quarters majority at the second scheduled General Meeting during the season.

36.3 As part of the Competition Rules, provisions may be specified for Member Clubs and Associates to register their players and officials with the Association and for the Association's dealings with Registered Players, Club Officials, and Independent Umpires, including provisions for enforcing standards of conduct.

37.DISPUTES AND MEDIATION

37.1 The grievance procedure set out in this rule applies to disputes under this Constitution between a Member Club, or Associate and another Member Club, or Associate or a Member Club or Associate and the Board of the Association.

37.2 The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all the parties.

37.3 If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.

37.4 The mediator must be a person chosen by agreement between the parties; or in the absence of agreement – in the case of a dispute between a Member Club, or Associate and another Member Club, or Associate, a person appointed by the Board; or in the case of a dispute between a Member Club and the Board, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).

37.5 A member of the Board can be a mediator.

37.6 The mediator cannot be a member who is party to the dispute.

37.7 The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.

- 37.8 The mediator, in conducting the mediation, must:
- (a) give the parties to the mediation process every opportunity to be heard; and
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.

37.9 The mediator must not determine the dispute.

37.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

APPENDIX A

Voting Rights in accordance with Clause 17 of the Constitution:

1. Each Member Club with one or more teams competing in the competition shall be allocated one vote on any question to be put to a vote at any meeting of the Association.
2. Each Life Member of the Association shall be allocated one vote on any question to be put to a vote at any meeting of the Association.
3. Each Associate of the Association shall be allocated one vote on any question to be put to a vote at any meeting of the Association.
4. The majority to be attained for a motion to be carried in accordance with the various clauses of this Constitution shall be, as the case may be, 50% or 75% of the sum total of all votes available to be counted in accordance with these provisions.



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real people working in real property

The following Competition Rules and their definitions will apply to all matches played as part of the Western Suburbs Churches & Community Cricket Association.

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The WSC&CCA acknowledges that players, Umpires' and scorers in a game of cricket maybe of any gender and the Laws, and these Rules apply equally. Except where specifically stated otherwise, every provision of the Laws and these Rules are to be read as applying to all persons regardless of gender.

COMPETITION RULES DEFINITIONS

1. CODE OF BEHAVIOUR

The WSC&CCA adopts the Laws of Cricket. "The Spirit of Cricket" is part of the Laws of Cricket and is therefore applicable to all WSC&CCA matches. Further we have adopted and refined for our purposes the Cricket Australia Code of Behaviour.

PREAMBLE

Cricket is a game that owes much of its unique appeal to the fact that it is to be played not only within its Laws, but also within the spirit of the game. Any action seen as abusing this spirit causes injury to the game itself.

Embracing the spirit of the game means participating, either as a player or as an official, fairly and exhibiting respect for other players and officials and the game's traditional values such as graciousness in defeat and humility in victory.

Cricket has a distinct place in Australian society and history. As an element in Australia's national identity cricket plays a significant role. This status brings with it particular responsibilities for players and officials to conform to high standards of fair play and personal behaviours on and off the field.

This Code of Behaviour is intended to protect and enshrine such important qualities and standards so that all may continue to enjoy the game of cricket now and in the future.

2. MAINTENANCE OF ORDER

2.1 CONDUCT

2.1.1 The consumption of intoxicating liquor by any registered player(s) or official(s) within the visible precincts of the ground or on the playing field prior to or during any game, whether they are acting in the capacity of either a spectator or player is strictly prohibited.

2.1.2 Any registered player(s) or official(s) in breach of this rule will be dealt with by the Executive.

2.2 CLUBS

2.2.1 Clubs shall be responsible for the maintenance of order by their members. Any registered player(s) or official(s) of a club disputing the decision of any Umpire or using abusive, threatening or insulting language either during a game or at the conclusion of a game, either on the ground or within the precincts thereof, shall be dealt with by the Associations Independent Tribunal.

2.2.2 Any club may lodge a complaint against the conduct of player(s), team(s) or club official(s). The complaint must be lodged in writing by email and received by the Administrator by 7.30pm on the Monday following the completion of the match.

2.2.3 All such reports will be referred to the Associations Independent Tribunal.

2.3 CAPTAINS

According to the Spirit of Cricket rules in the Laws of Cricket, "the captains are responsible at all times for ensuring that play is conducted within the spirit of the game as well as within the Laws."

Captains will inform players of all behavioral requirements.

2.3.1 Request that players conduct themselves in a manner that conforms to the traditional image and spirit of the game of cricket.

2.3.2 Ensure that players abide by fair and not unfair play.

2.3.3 Ensure players are not wasting time.

2.4 OFFENCES BY CAPTAINS

Where an Umpire is of the view that the captain has not controlled or made every effort to control a player who is breaching or has breached this Code of Behaviour, that Captain will be reported for such failure. N.B. Penalties for offences under these rules will also apply to Captains who do not control their players. Fines may also be imposed.

3. OFFENCES

3.1 CONDUCT UNBECOMING

No player, umpire, club official, club member, club representative or supporter(s) shall at any time engage in conduct unbecoming to the game of cricket, or act in any way that is detrimental to the game of cricket.

3.2 VILIFICATION

No player, umpire, club official, club member, club representative or supporter(s) shall use language or gestures that offend, insult, humiliate, intimidate, threaten, disparage or vilify another person on the basis of that person's race, religion, colour, sexuality or national or ethnic origin.

3.3 OFFENCES AGAINST UMPIRES

Players shall not:

- 3.3.1 Disrespect any Umpire.
- 3.3.2 Show dissent at an Umpires decision by word, gesture or action.
- 3.3.3 Engage in excessive appealing.
- 3.3.4 Delay their departure when given out.
- 3.3.5 Charge or advance towards an Umpire in an aggressive manner when appealing.
- 3.3.6 Intimidate or attempt to intimidate an Umpire whether by language or conduct.
- 3.3.7 Verbally abuse an Umpire.
- 3.3.8 Threaten to, or physically assault an Umpire.

3.4 OFFENCES BY PLAYERS

Players shall not;

- 3.4.1 Abuse any cricket equipment or clothing, ground equipment, or fixtures and fittings in or around clubrooms.
- 3.4.2 Deliberately wasting time.
- 3.4.3 Consume alcohol either on or off the ground during a match.
- 3.4.4 Use language or make a gesture that is obscene, offensive or of a generally insulting nature to another player, official or spectator.
- 3.4.5 Point or gesture towards the pavilion in an aggressive manner upon the dismissal of a batsman.
- 3.4.6 Engage in inappropriate and/or deliberate physical contact with other players or officials.
- 3.4.7 Deliberately or maliciously distract or obstruct another player or official on the field of play.
- 3.4.8 Throw the ball at or near a player or official in an inappropriate and/or dangerous manner.
- 3.4.9 Threaten to, or physically assault another player, official or spectator.
- 3.4.10 Engage in any act of violence on the field of play.
- 3.4.11 Give false or misleading evidence to a tribunal.

4. WEBSITE, INTERNET, AND SOCIAL MEDIA USE CODE

The Association publishes here the terms and conditions of its 'Acceptable Use Policy (AUP) regulating the use of both the Association website, PlayHQ sites and Association affiliated club websites and social media sites, to be known collectively hereafter as "the website".

4.1 You must use the website in a responsible manner, considering the effect your use of the website may have on other members of the Association and the community. It is incumbent on the manager of the website to ensure that its content does not bring the game of cricket into disrepute, and that it is within the spirit of cricket.

- 4.2 You must not use the website or allow anyone else to use the website.
- 4.2.1 For any unlawful, illegal, malicious, or improper use.
- 4.2.2 To knowingly transmit a computer virus or other malicious computer program.
- 4.2.3 In any way which interferes with its availability for other users or otherwise interferes with the proper operation of the website.
- 4.2.4 To access or damage another's computer system without permission.
- 4.2.5 To infringe another's intellectual property rights.
- 4.2.6 To disclose private or confidential information to another.
- 4.2.7 To store, publish, display, distribute or post material that is obscene, offensive, defamatory, and abusive or that violates any law or regulation.
- 4.2.8 To harass or menace another person.
- 4.2.9 To breach any laws or infringe any third-party rights (including without limitation, copyright) or to breach any standards, content requirements or codes promulgated by any relevant authority or industry body.
- 4.2.10 To transmit messages which vilify, threaten abuse, defame, or are vulgar, obscene, or otherwise objectionable.
- 4.2.11 To transmit messages which encourage conduct that constitutes a criminal offence or infringe upon the publicity or privacy rights, or any other rights of any person or party.
- 4.3 The Association is not responsible for any information or materials posted or transmitted via the website and disclaims all liability whether for negligence or otherwise for any loss suffered as a result of any information posted on the website by a member.
- 4.4 The Association reserves the right to remove, edit or instruct the removal of any information on the website as in its absolute discretion it thinks fit and without reference to others.
- 4.5 Access to the ability to post content to the website must be restricted to authorised persons only and the source of this content must be readily auditable.
- 4.6 The Association reserves the right to alter these terms and conditions from time to time by notice posted on this website.
- 4.7 This AUP applies to Association controlled or related sites. The Association cannot control the material published on internet forums, Facebook, chatrooms, blogs, emails and the like.
- 4.8 Any Association player(s), club(s) or officials who chooses to publish materials on such sites should be mindful of the offence of 'Conduct Unbecoming' as set out in Competition Rule 3.1.
- 4.9 Any breach of the AUP may incur severe penalties and/or fines.

5. GROUNDS AND WICKETS

- 5.1 All grounds will be subject to the approval of the Executive and during the season shall be placed at the disposal of the Association if requested. The **team** on whose ground the match is to be played will provide regulation stumps, a 60metre tape measure and suitable boundary cones which are to be placed 60 metres from the center of the pitch. The cones are to be placed no more than 15 metres apart to mark the boundary line. Marking the position of the cones by using paint is required to ensure cones can be re-located if moved and to ensure same placement in two-day games. If the distance of 60 metres is not possible, the home team shall define the boundaries. e.g., Mclvor Reserve has 50 metre boundaries and is not to overlap due to Council Regulations. Clubs wishing to mark boundaries by any other means shall first obtain permission from the Executive. Failure to do so will incur a fine.
- 5.2 Due to Public Liability and Risk Management requirements, special dimensions may apply to some grounds. Council Regulations may state that NO BOUNDARIES ARE TO OVERLAP, failure to comply may void insurance policies and could incur fines from Council Inspectors.
- 5.3 All WSC&CCA Umpires will use the club supplied 60metre measuring tape in any dispute. Clubs are to ensure this tape is available if requested.
- 5.4 Matches are to be played on pitches covered in synthetic grass from stump to stump as a minimum.
- 5.5 Creases will be marked prior to the commencement of each day's play. Failure to do so will incur a fine. Creases are to be marked using a straight edge or appropriate frame and should be done in an appropriate white paint. Hand drawn chalk lines are not acceptable. N.B. Some pitches may be

marked with lines for Junior Competition. Players and Umpires are to make themselves familiar with the correct length of a senior pitch and endeavour to disregard these other markings. No attempt should be made to remove such markings.

5.6 Stump holes are to be filled with soil, level to the pitch before the start of play. Failure to do so will incur a fine.

5.7 The Umpire will decide if items 5.5 or 5.6 above need addressing and will instruct the captain as such prior to the start of play. Failure to comply will incur a fine.

5.8 In the event of the pitch or wicket being reported as unsatisfactory by the Umpire(s), a fine shall be imposed on the offending team and, on appeal by the opposing team to the Executive, the offending team, if found guilty shall lose the match.

5.9 It is the home teams' responsibility to make every effort to enable play to take place. Failure to do so may incur a fine.

6. MATERIAL

6.1 BALLS

A new, standard, Association stamped two-piece leather ball must be provided by each team for its own use in each match during the season. Such balls are to be purchased from the appointed officer of the Association and are the only balls to be used. If the ball produced is decided as unfit for use, the team shall have 30 minutes to procure another acceptable Association ball. If they fail to do so they shall lose the match on appeal by the opposing team. In two-day games, the bowling team has the option of taking a new ball after completing 80 overs. In all finals matches, in addition to a new ball being used in each team's opening innings, a new ball may be used in a team's second innings provided it is used from the beginning of the innings.

6.2 STUMPS

Only turf stumps are to be used. Stumps with metal ferrules or tips are dangerous and therefore NOT allowed. Failure to provide the correct stumps will result in a fine. Umpires will be responsible for the erection of the stumps and the jurisdiction of the correct measurements of the creases etc.

6.3 SCOREBOARDS

The home team must provide a suitable scoreboard for the display of scores. Failure to do so will incur a fine. The correct score must be displayed for all to see and be updated at the end of each over. Teams failing to keep accurate and updated scores will incur a fine.

7. ATTIRE

7.1 In all grades correct cricket attire must be worn. Failure to do so will incur fines.

7.2 No player is to bat, bowl or field unless wearing proper cricket attire, including any substitutes.

7.3 Shorts are not permitted.

7.4 Only white/cream or Association approved club-coloured trousers are permitted.

7.5 Only white/cream or Association approved club-coloured shirts with a collar are permitted. T-shirts are not permitted.

7.6 Only white/cream or Association approved club-coloured sweaters or vests are permitted. Hoodies and other track-suit tops are not permitted.

7.7 All players in a team must wear the same uniform. e.g., all players wear white/cream OR all players wear Association approved club colours. No mixture of the two is permitted.

7.8 Footwear, including socks, must be appropriate sporting footwear and may be coloured. No footwear with spikes are permitted.

7.9 Compression garments (e.g., Skins) must be white/cream or an Association approved club colour.

7.10 Any headwear worn should be an appropriate cricket wide brim hat or cap. Such hats/caps

should be white/cream or club colours. Plain coloured caps are acceptable providing they do not promote a product or brand. (e.g., Adidas, Nike, New York Giants etc.)

7.11 Helmets.

7.11.1 Cricket Australia strongly recommends the wearing of helmets when batting and wicket-keeping up to the stumps. Such helmets should meet British Standard BS7928:2013.

7.11.2 It is compulsory for all players under the age of 18 to wear an approved helmet when batting or wicket-keeping.

7.12 Any club wishing to wear coloured clothing must first have the design *and* colours approved by the Executive as per By Law 26.

8. TEAMS

Teams not complying with any of the above Rules will receive a fine for each offending player.

8.1 A team does not present on the field, correctly attired and ready to play 30 minutes after the scheduled commencement time shall:

8.1.1 Forfeit the match.

8.1.2 Be responsible for the payment of all fees to the Umpire(s) appointed to the match.

8.1.3 Be called before the Executive to explain its reasons. The Executive may take further action as deemed necessary.

8.2 A maximum of 12 players can be listed on the team sheet and they are the only players eligible to take part in the match. Substitute fielders can be used but must be indicated to the Umpire and cannot bat or bowl.

8.3 At the toss Captains will hand their team sheets to the Umpire. ONLY the players named on the team sheet at this time will form 'the team'. The Umpire will put a line through ANY UNUSED PLACES and no additions / alterations to the team sheet will be allowed once play has commenced. Fines will be incurred, and teams may lose points gained in the match if found guilty of breaking this rule.

8.4 The names written on the team sheet and in the scorebook MUST be as they are registered on PlayHQ. No nicknames, abbreviations or aliases are allowed. Fines will be incurred, and teams may lose any points gained in the match if found guilty of breaking this Rule.

8.5 The Association will supply triplicate team sheet books to clubs, and these are the only form of team sheet to be used. The white copy (original) is to be handed to the Umpire, the yellow copy is exchanged between Captains and given to the scorers, and the blue copy is retained in the book.

8.6 A minimum of 7 players from each team must be at the ground before the match can commence.

8.7 If play does not commence on the first day of a two-day match, new team sheets may be exchanged prior to the commencement of play on the second day.

8.8 Of the 12 players named on the team sheet.

8.8.1 11 of the nominated 12 can bat in the course of an innings, the captain is not required to nominate the 11 prior to the innings commencing.

8.8.2 If a second innings is required any of the nominated 12 can bat

8.8.3 Only 11 of the nominated players can field at one time.

8.8.4 All 12 nominated players are eligible to bowl during an innings.

8.9 In the "Spirit of Cricket", players nominated in the 12 must physically participate in the match. The Umpire must be notified if a player is going to be absent or late and will note the reason on the team sheet next to the player's name. If a player is named but does not participate, the Association Registrar may not allow the game to be used as qualification for finals for that player.

8.10 Any player(s) that receives a red card (or 2 yellow cards in a match) will be required to leave the field immediately and not take any further part in the match. Such player(s) shall NOT be substituted, and teams will reduce the number of players red carded. *Example 1:* 12 players named on team sheet, 1 player red carded, team only allowed to field with and/or bat 10 but remaining 11 may bowl. *Example 2:* 12 players named on team sheet, 2 players red carded, only 9 can field and/or bat, remaining 10 may bowl. **(Any player who receives a red card will be required to appear before a Tribunal as per By-Law 25.2.12)**

8.11 Any player injured whilst representing the Association in an Inter Association fixture and who is currently involved in an uncompleted Intra Association match may be replaced in the Intra Association game by any registered player of that club without penalty, upon presentation of a suitable Medical Certificate. The substitute player in this case will not need to adhere to rules regarding transfer between grades for this game only. Any request for substitution should be referred to the Association Registrar. All performances gained by both players will count towards Association awards.

8.12 Home teams are to provide afternoon tea for visiting teams and Umpires. Each team will provide their own drinks, and only 2 people per team are to enter the field of play to provide such drinks. No players are to leave the field during the taking of drinks without the Umpires permission.

8.13 A team, on being dismissed, whether it has 11 players or not, shall be deemed to be 'all out' on the fall of the last available wicket.

9. SUBSTITUTES

9.1 Substitutes shall be allowed by right to field for any player who during the match is incapacitated by injury or illness, for ALL other reasons (i.e., arriving late/leaving early) the permission of the umpire and in the absence of an umpire, the opposing Captain must be obtained. **BOM Monday 6th September 2021**

9.2 A substitute may not bowl, bat or act as Captain but may act as wicketkeeper. The only occasion when a substitute fieldsman is allowed to act as the wicketkeeper is if the original wicketkeeper is incapacitated by injury during the current match. **BOM Monday 6th September 2021**

9.3 The substitute must not have participated in another game within the same round.

9.4 Consent of the Umpire shall be obtained before any player is substituted and such substitute must be correctly attired as per Competition Rule 7.

9.5 The substitute must be a registered player within the PlayHQ system for that club. For finals, the substitute must also have played in that grade or lower AND played at least one game during the season.

10. SQUARE LEG UMPIRES

10.1 The Association will strive to appoint professional Umpires to all games.

10.2 All non- professional square leg Umpires are required to wear an orange vest. Teams must have one available at all games to avoid a fine. No other colours or jackets are permissible.

10.3 Non-professional square leg Umpires must understand their responsibilities and understand the Laws of Cricket. While acting in the official capacity of square leg Umpire they must not coach the batsmen. **MOBILE PHONE USE IS PROHIBITED, PENALTY OF A YELLOW CARD MAY APPLY.**

10.4 Their duties are to stand SQUARE of the wicket, between the batting crease and stumps, making sure they have clear vision of both the crease and stumps. To always watch the batting crease whilst the batsmen are running between the wickets and when a spinner is bowling. To observe if any part of the wicketkeeper is in front of the stumps. To observe the number of fielders positioned behind square leg and call a No Ball if it is more than 2.

10.5 Square leg Umpires are to adjudicate on hit wicket decisions, giving assistance to the central Umpire if requested regarding full balls passing above the batsman's waist and balls that after bouncing pass above the batsman's head. Such balls that pass over the batsman's head standing upright at the **popping/batting crease** shall be called a wide. Balls that pass between the batsman's shoulders and head shall be called a no ball. **The Central Umpire is responsible for making these decisions but may ask for assistance from the square leg Umpire.**

11. NON - APPEARANCE OF CLUB / FAILURE TO COMPLETE MATCH (FORFEIT / WALKOVER)

In the event of a club failing to arrive to commence play in any match appointed them, or failing to complete a match in progress, such club will –

11.1 Forfeit the match to the opposing team.

11.2 Be responsible for the payment of all fees to the Umpire(s) appointed to the match.

11.3 Pay a fine to the Association which must be paid in full before taking any further part in this

Association.

11.4 Be brought before the Executive for breaching the rules.

Should the club notify the Association Administrator (or another Executive member if the Administrator is unavailable) before 8.00pm on the Friday night before the day of play of their inability to attend, they will only be required to forfeit the match. (Known as a walkover).

11.5 Should the forfeit occur on the second day of a two-day match, the Executive may decide that the offending team also loses any points gained on the first day.

11.6 For definition purposes:

11.6.1. WALKOVER – “When a side decides before the time allowed that it cannot take part in a scheduled fixture” and notifies the Association as described above.

11.6.2. FORFEIT - “When the time for commencement of the game arrives and a team is unable or unwilling to take the field, a forfeit is given”. A forfeit may also apply during a game if a side is unable or unwilling for ANY reason to complete the game. If a forfeit occurs during a game, the individual player performances of the forfeiting team will not be recognised by the Association and the team will lose 6 Premiership points.

12. ADVERSE WEATHER AND PLAYING CONDITIONS

The Executive reserves the right to make a final decision on the playing of all matches. The Executive will appoint an Adverse Weather Committee who will advise the Executive regarding cancelling any full days play due to heat, wet weather, or smoke. Clubs will be notified by 10.00am on Saturday morning if the day's play has been cancelled.

12.1 HEAT, THUNDERSTORMS, LIGHTNING, SHELTERS AND SMOKE

12.1.1 Heat

If the Weather Bureau forecasts at 5am the temperature to exceed 37.9 degrees C in the C.B.D on any playing day, the Association Adverse Weather Committee will cancel play for that day. Clubs will be notified by text message and/or email should this occur. **N.B. Play shall cease in every match when the temperature exceeds 37.9 degrees C as per the Weather Bureau app using “My location” and must be checked every hour, e.g., 2pm, 3pm, etc. for confirmation.**

12.1.2 Thunderstorms

Play should cease immediately and remain suspended while a thunderstorm is active in the immediate vicinity. Participants should move to a safe shelter.

12.1.3 Lightning

Suspension and resumption of play should follow the 30/30 rule. Play should stop when the flash to bang count is 30 seconds or less. This indicates that lightning is 10km away and associates significant risk that the next lightning strike could be at the observers' location. Participants should move to a safe shelter. Play should not resume until 30 mins after the last lightning strike.

12.1.4 Safe Shelters

Safe places to take refuge include inside motor vehicles, and inside large buildings / clubrooms where there is plumbing or electrical wiring that provides a safe path of the current to ground.

12.1.5 Unsafe Shelters

Unsafe locations and situations include open fields, trees, tents or marquees, benches, picnic shelters, using telephones in the open or sheltering under/ holding an umbrella or any other object that increases a persons' height.

12.1.6 Smoke

Bushfire smoke has the potential to impact matches causing a health risk to players and officials.

Understanding how quickly smoke pollution can become significantly worse or significantly improve in the space of hours makes the decision to play or continue to play be considered in the same way as other weather events (rain, poor light) and should be made at the ground on the day unless advised otherwise by the Associations Adverse Weather Committee. Players and officials should remember, if visibility is poor due to smoke, air quality will be poor. All players and officials should monitor each other for signs of distress or feeling unwell. Clubs with members who have respiratory conditions should ensure that their players bring with them any required medicines and monitor them accordingly. **For further clarification refer to the WSC&CCA website.**

12.2 OFFICIAL UMPIRE APPOINTED TO A MATCH

12.2.1 The Umpire(s) appointed shall be the sole judge(s) of the playing conditions. The Umpire(s) may request both teams to remain at the ground, prepared and ready to play if in their opinion there is a probability of conditions improving sufficiently to allow play to commence within 1 hour of the scheduled start time, in both one-day games and on the first day of a two-day game. On the second day of a two-day game the Umpire may request teams to remain until 3.00pm, allowing 3 hours play (48 overs) with no tea break.

12.2.2 The Umpire appointed shall be the sole judge of playing conditions once the days play has commenced.

12.3 NO OFFICIAL UMPIRE APPOINTED TO A MATCH

12.3.1 Captains of opposing teams shall be the sole judges of playing conditions PRIOR to the commencement of the scheduled days play. Should they fail to agree play shall not commence, however both teams are required to remain in attendance for 1 hour after the scheduled starting time whereupon a further inspection of the conditions will take place by the opposing Captains. Should they again fail to agree, that day's play shall not commence. Captains may, however, agree to call off the day's play prior to the 1 hour waiting time.

12.3.2 If it is the 1st day of a scheduled two-day fixture, the match shall be played as a one-day fixture on the scheduled second day and one day rules shall apply.

12.3.3 If it is the 2nd day of a two-day fixture that is affected, the result of the match at the time of abandonment shall stand.

12.3.4 After play has commenced, the opposing Captains shall still be the judges of playing conditions, however if they cannot agree, either Captain can appeal to the person standing as Umpire at the bowlers' end and this decision shall govern. Either Captain may further appeal to the person umpiring at the bowlers' end should, in their opinion, conditions worsen.

13. **ONE DAY MATCHES**

A list of matches for the season shall be drawn up by the Executive. Excepting where provided for, Captains or any Official of the Association have no authority to change by agreement any Laws, Rules or playing conditions except as set out in these Rules.

13.1 HOURS OF PLAY

13.1.1 Unless otherwise directed by the Executive or for reasons further within this rule, play shall commence at 1.15pm and conclude at 6.05pm.

13.1.2 Matches played before the commencement of Eastern Daylight Savings Time (EDST) will commence at 12.45pm and conclude at 5.35pm. Notification of such will be given by the Association.

13.1.3 Any teams failing to commence games at the scheduled start time will incur a fine.

13.1.4 To constitute a 'match', a total of 20 completed overs must be bowled. When a match fails to reach 20 completed overs (due to inclement weather/light or unforeseen circumstances), the match will be declared a draw and each team will receive 3 points. Team scores and personal performances will not be recognised for Association awards or ladder percentages unless a result on 1st innings has already been achieved.

13.1.5 If more than 50% of scheduled matches in a round in any grade are not able to complete their 20 overs in total (to constitute a match) because of adverse weather, then the results of all matches in that grade will be null and void. In such circumstances Umpires and / or Captains will not be required to award votes.

13.1.6 The team batting first, unless it is dismissed, declares or is subject to Rule 13.3 in these Rules (Inclement weather/light-Team batting first) shall bat from 1.15pm until 3.30pm OR a maximum of 35 overs, at which point it shall have its innings compulsorily closed.

13.1.7 A 20-minute tea break will be taken at 3.30pm except in the following circumstances:

13.1.7.1 Should the innings of the team batting first be completed between 3.00pm and 3.30pm, a 20-minute tea break shall be taken immediately.

13.1.7.2 If the team batting first has not received its allotted number of overs by 3.30pm, the innings will continue, and when completed, a 20-minute teabreak will be taken. **N.B. In this instance a penalty as set out in Rule 13.6 may apply.**

13.1.8 The team batting second shall be entitled to bat for a maximum of 35 overs. If the team

batting second is all out before facing 35 overs or passes the score of the team that batted first prior to the completion of 35 overs, it will have its innings closed and the game will cease. e.g., Team batting first all out for 50 runs in 13 overs. The team batting second will have 35 overs to score 51 runs or be dismissed.

TEAM 1	13 overs	All Out 50 runs
TEAM 2	35 overs	3/49 (loses)
OR TEAM 2	27.4 overs	9/51 (wins and game ends)

13.1.9 A one-day game shall cease upon the scoring of the winning runs regardless of overs remaining.

13.1.10 If the innings of both teams are compulsorily closed the match is completed and play shall cease.

13.2 BOWLING RESTRICTIONS

13.2.1 No bowler is permitted to bowl more than 7 overs in any one-day game except as stated further in this Rule.

13.2.2 If a bowler is found to have bowled more than the allowed maximum number of overs (7) but no further play has taken place except for the offending over, then the extra balls/over shall be cancelled, including any runs or wickets taken. Play shall then recommence at the situation prior to that over being bowled and no penalty shall apply.

13.2.3 If a bowler is found to have bowled more than the allowed maximum number of overs (7) and further play has taken place after the completion of the offending over, then the over shall be included in the innings. The innings shall continue, and the result will stand, however, upon appeal, the Executive reserves the right to review the match.

13.2.4 In a match with a reduction of overs as per Rule 13.4.1, the bowling restrictions will change so that the maximum number of overs allowed per bowler will be calculated by dividing the number of overs for the reduced game by 5. e.g., match reduced to 25 overs per innings, maximum overs each bowler is 5.

13.3 INCLEMENT WEATHER/LIGHT

If, in the opinion of the Umpire(s) or BOTH Captains where no official Umpire is appointed, should play be unable to commence by 3pm (2.30pm if before EDST) the match shall be abandoned and declared a draw.

13.4 INCLEMENT WEATHER/LIGHT-TEAM BATTING FIRST

13.4.1 If **more than 60 minutes** are lost **before the commencement** of the game, **and** provided play, in the opinion of the Umpire(s) or both Captains where no official Umpire is appointed, is able to commence before 3pm, a match with a minimum 20 overs per side can be played, and the maximum number of overs allowed per bowler will be calculated as per Rule 13.2.4.

13.4.2 If a match is reduced to 20 overs per innings, such match is **not** to be played with any further fielding restrictions. e.g., **ICC T20 fielding restrictions are not to be used and no bowler is to bowl more than 4 overs.**

13.4.3 Where there is an interruption of **up to and including 60 minutes** prior to the commencement of the game, or during the first innings of the game, the number of overs to be bowled in *the match* will be reduced by 1 over for every 4 minutes or part thereof lost. (Number of minutes lost divided by 4 = number of overs reduced. 35 minutes / 4 = 8.75 therefore 9 less overs for *the match*, 4.5 overs each side rounded up to 5, so 30 overs each)

e.g. 20 minutes lost = 5 overs, 70 - 5 = 65, 32 overs each
40 minutes lost = 10 overs, 70 - 10 = 60, 30 overs each
60 minutes lost = 15 overs, 70 - 15 = 55, 27 overs each

13.5 INCLEMENT WEATHER / LIGHT – TEAM BATTING SECOND

13.5.1 Whatever the number of overs in the first innings (whether reduced or not) the team batting second shall be entitled to receive the same number of overs unless otherwise stated in this Rule.

13.5.2 When the first innings has been completed, either by dismissal or compulsory closure, and 30 minutes or less is lost at the commencement of or during the innings of the team batting second, no reduction of overs will occur.

13.5.3 If more than 30 minutes but less than 60 minutes are lost in the second innings, the innings will be reduced by 1 over per 4 minutes or part thereof and the reduced minimum number of overs

must be completed by 6.35pm.

13.5.4 If the innings of the team batting second is interrupted for **more than** 60 minutes and, in the opinion of the Umpire(s) or both Captains where no official Umpire is appointed, based upon the time remaining until 6.35pm, the team batting second is unable to receive their revised minimum number of overs, or if there is no chance of a result, the game shall cease and be declared a draw.

13.6 PENALTIES

In one-day matches where an official Umpire(s) is appointed, if a team causes an innings to go past the scheduled finish time of that innings, the Umpire(s) may impose a 5 run penalty (to that team) per over not bowled by the scheduled finish time. However, the innings will continue until the team is either bowled out or 35 overs are completed. The Umpire may, *but is not required to*, instruct teams to hurry up. It is the captain's responsibility to ensure the innings is completed in the allocated time.

The appointed Umpire(s) are to use their discretion in allocating any penalty, taking into consideration time lost due to injuries, lost balls, or other unforeseen circumstances. The Umpire will inform any team that breaches this Rule of their penalty at the completion of the innings and ensure that the penalty is noted in the scorebook.

14. TWO DAY MATCHES

A list of matches for the season shall be drawn up by the Executive. Two Saturdays shall be allotted for each match unless otherwise ordered by the Executive. Excepting where provided for, Captains or any Official of the Association have no authority to change by agreement any Laws, Rules or playing conditions except as set out in these Rules.

14.1 HOURS OF PLAY

14.1.1 Unless otherwise directed by the Executive, or further within this rule, play shall commence each day at 1.15pm and continue subject to the bowling of 72 overs, less 3 overs per innings break. Failure to do so will incur a fine.

14.1.2 Matches played before the commencement of Eastern Daylight Savings Time (EDST) will commence at 12.45pm. Notification of such will be given by the Association.

14.1.3 Captains, or their representatives, shall toss for choice of innings not later than 15 minutes prior to the scheduled commencement of play. In the event of the match not starting on the 1st day due to inclement weather, the match will revert to a one-day fixture on the following Saturday.

14.1.4 If less than 15 overs are bowled on the 1st day, then the game reverts to a one-day fixture on the following Saturday. In this instance, scores and individual performances, team sheets presented and toss of coin on the 1st day are null and void.

14.1.5 Play is deemed to have commenced when the Umpire calls 'play'.

14.1.6 A 20-minute tea break will be taken at 3.30pm except in the following circumstances.

14.1.6.1 If a team is 9 wickets down at 3.30pm, there will be a maximum 30-minute extension of play. If the team is dismissed a 20-minute tea break is immediately taken and no reduction in overs occurs.

14.1.6.2 If a team is dismissed or declares between 3.20pm and 3.30pm, a 20-minute tea break is immediately taken, and no reduction of overs occurs.

14.1.6.3 Should an over commence prior to 3.30pm and be completed after 3.30pm, a 20-minute tea break will be taken immediately on completion of the over.

14.1.6.4 Should a wicket fall (not being the last wicket to close the innings) within 2 minutes of the scheduled tea break, tea shall be taken immediately and the over completed after tea.

14.2 INNINGS BREAK/FOLLOW ON

14.2.1 72 overs are to be bowled in a days' play, less 3 overs for each innings break.

14.2.2 If the team batting 1st is dismissed prior to the 69th over (72 - 3 = 69), then the team batting 2nd is required to bat the remaining overs for the days play. The team batting 2nd, unless it declares or is dismissed, shall be entitled to bat for 72 overs on the second day regardless of the scheduled finish time (6pm) being reached.

14.2.3 A team may close its innings at any time.

14.2.4 When a declaration is made prior to play on the second day of a match, it must be at least

10 minutes prior to the NORMAL time of starting (1.15pm). If such declaration is late, then the team declaring must bat at the start of play.

14.2.5 If the team that bats first in any two-day game including finals, leads the opposition by 80 runs after the completion of their 1st innings, they shall have the option to ask the opposition to 'follow on'.

14.3 INCLEMENT WEATHER/LIGHT-DAY ONE

14.3.1 In the event of inclement weather on the first day for more than 30 minutes, a maximum of 72 overs or a 6pm finish, whichever comes first shall apply. Provided that 15 overs have been completed during the day (constituting a game), regardless of breaks for weather, the innings shall continue the second day until the required number of overs has been reached as per the following examples.

14.3.1.1 Day One – 15 overs completed (constituting a game) Day Two – 72 overs less 3 for innings break = 69
 $69 + 15 = 84$ overs available for the match. 42 overs maximum available per team. The team batting first shall continue its innings at the start of play on day 2 for a maximum of 27 overs. ($42 - 15 = 27$). The team batting second shall bat for a maximum of 42 overs unless it is dismissed. The team scoring the greater number of runs, regardless of wickets lost, will be deemed the winner.

14.3.1.2 Day One – 60 overs completed.
Day 2 – 72 overs less 3 for innings break = 69.
 $69 + 60 = 129$ available for the match (In the event of this being an odd number is rounded up to the next even number - 130 overs).
65 overs maximum available per team.
The team batting first shall continue its innings at the start of play on day 2 for a maximum of 5 overs. ($65 - 60 = 5$).
The team batting second shall bat for a maximum of 65 overs unless it is dismissed.
The team scoring the greater number of runs, regardless of wickets lost will be deemed the winner.

14.3.2. In a two-day game on the second day, once a result has been reached, the match shall continue until the captains agree to cease play. Should the Captains fail to agree, the match shall continue until the required number of overs for the day has been bowled or an outright result has been achieved.

14.3.3. If an over is not completed before a weather interruption (e.g., 43.4 or 61.1) then that over needs to be completed BEFORE the divided overrule is applied.

14.4 INCLEMENT WEATHER/LIGHT-DAY TWO

14.4.1 In the event of 30 minutes or more being lost due to inclement weather on the second day, during the innings of either team, the normal rules of cricket shall apply, and the game will continue until 5.30pm at which time the captains shall have the option to agree to cease play. Should the Captains fail to agree, the match shall continue until 6pm when it shall cease, regardless of the number of overs bowled.

14.4.2 On the second day of a two-day match or Semi-Final, if in the opinion of the Umpire(s) play is unable to commence by 3pm, the match shall be abandoned and the result at that time shall stand.

14.5 PENALTIES

It is the responsibility of the captains to ensure that their teams are complying with any requests to hurry up made by the Umpire(s). Teams that are repeatedly asked by the Umpire(s) to increase their over rate whilst bowling, or eliminate time wasting whilst batting, may have a run penalty imposed on them as deemed by the Umpire(s). When playing a one-day fixture in the two-day competition Rule 13.6 will be implemented.

15. **FINALS**

All finals will be played in accordance with the Rules relating to that Competition (One-day or Two-day). A reserve day will be set aside for all Grand Finals if a COMPLETE days' play is abandoned due to

adverse conditions. Grand -Finals will not be changed for any other reason.

15.1 At the completion of the home and away games each season, the top 4 teams in each grade shall participate in the Semi-Finals. The team finishing on top of the ladder at the conclusion of the home and away matches will play the team finishing 4th, and the team finishing 2nd will play the team finishing 3rd.

15.2 Prior to the Semi-Finals the Captains of **ALL** teams participating will be required to attend a meeting with the Executive for explanation and expectation of how the games will be managed. Clubs will be fined for **each** team Captain not present.

15.3 Semi-Finals shall be played on the home grounds of the highest finishing teams unless unavailable / unsuitable as determined by the Executive. In this instance the higher finishing team may request to play at another WSC&CCA venue, subject to the approval of the Executive.

15.4 An official, non-playing scorer must be supplied by each team competing in all Finals matches. Failure to comply will result in a fine.

15.5 Play in the Finals is to commence at the time set down by the Executive. Should play not commence on time the offending team(s) will be fined. Play is deemed to start when the Umpire calls "Play".

15.6 If through unforeseen circumstances a Semi-Final is unable to be completed, the Executive has the authority to order the game to be replayed unless a first innings result has been achieved in the other match in that grade. In such an instance the higher finishing team in the game not completed will be deemed the winner.

15.7 The winning teams in the Semi-Finals in each grade shall play in the Grand-Finals. The winners of the Grand-Finals shall be deemed the Premier team in that grade.

15.8 There will not be an extension of playing hours other than to satisfy the rules for two-day matches.

15.9 Any Finals match may be concluded when each participating team has had a completed innings and on agreement of both Captains that further play will not alter the result of the match. Should the Captains fail to agree, and on appeal from either Captain, the Umpires shall decide whether to continue the match. The Umpires decision will be final.

15.10 If the Umpire(s) decree that a match should continue at the time of appeal, it shall be in their jurisdiction to call an end to the match at any time thereafter should they deem further play will not alter the result. This decision by the Umpires may be made without further appeal from either Captain or will be final.

15.11 For Grand-Final matches the Executive will determine which club will supply materials (stumps, cones, scoreboard). It is the expectation of the Executive that competing teams will organise to share the responsibility of setting up and packing up the ground materials on each day of play. The Executive also expects that each team will supply afternoon tea (one day each for two-day games) however by agreement both teams may supply food on both days. Teams will supply their own drinks.

15.12 Grand Final grounds will be selected by the Executive.

15.13 Failure to complete any required PlayHQ match reports will incur a fine.

16. SCORES

16.1 The standard Association scorebook must be used. The home team may make use of electronic scoring within the PlayHQ system. The away team must use the Association scorebook. If there is no ability to use electronic scoring, both sides are required to use the scorebooks. Failure to comply with either will result in a fine.

16.2 At the completion of each innings the Official Umpire must reconcile the scorebooks and/or electronic scoring along with the scorers or Captains.

16.3 At the completion of the match the Umpire must reconcile the scorebooks and/or electronic scoring to confirm the result and enter such into the scorebooks being used.

16.4 If no Official Umpire is appointed to the match, then both Captains have the responsibility to check and enter the results in each scorebook and/or electronic scoring and sign off within the scorebooks

used to acknowledge the result.

16.5 When scorebooks have been signed by both Captains and Umpire(s), or where no official Umpire is appointed then both Captains, the result of the match shall stand, and no further action will be taken by the Executive.

17. DISPUTES IN SCORES / PROTESTS

17.1 In the event of a dispute in the scorebooks, they shall be impounded by the Umpire who will forward them to the Association Administrator by 12.00pm (noon) on the Sunday following the completion of the match. The Executive will then review them and determine the result. This result will be final.

17.2 In the event no Official Umpire is appointed to the match, the protesting club shall impound the other clubs' scorebook and present BOTH books to the Association Administrator by 12.00pm (noon) on the Sunday following the completion of the match.

17.3 Any club may lodge a protest against the result of a match in which it participates. The word "Protest" must be entered into the scorebook/s before being signed by the Umpire or opposing Captains.

17.4 Preliminary advice of the protest must be given to the Administrator by email or text message no later than 9pm on the Saturday night of the completion of the match.

17.5 The protesting club shall lodge their protest, in full, in writing, with the Association Administrator by 9pm on Monday following the completion of the match. Such notification is to have full details of the reason for the protest and is to be accompanied by a lodgement fee of \$50.00. Any protest deemed to be frivolous or vexatious shall result in the forfeiture of the \$50.00. Failure to comply with the above guidelines will render a protest null and void. Protests shall be heard by a Sub-Committee appointed by the Executive and its findings will be presented to the full Executive for ratification.

18. MATCH REPORTS / PLAYHQ - BOM Monday 6th September 2021

The following reports are to be completed on PlayHQ in accordance with the following timeframes. **Failure to do so will incur point penalties** and possible fines.

18.1 MATCH RESULTS

18.1.1 One day grades. The Match Result is to be entered on PlayHQ by the home team no later than 7pm on the Sunday following the completion of the match. (Penalty 1 Match Point)

18.1.2 Two-day grades. After day one the progressive match score is to be entered on PlayHQ by the home team no later than 7pm Sunday following the first days' play (Penalty 1 Match Point). The completed Match Result is to be entered after the second days play, also by 7pm on the Sunday following completion of the match (Penalty 1 Match Point).

18.2 MATCH CONFIRMATION

The away team is to confirm the Match Results on PlayHQ by 8pm on the Monday following the COMPLETION of the match. (Penalty 1 Match Point). N.B. There is no need to confirm the progressive match scores (two-day comp).

18.3 TEAMS

Teams are to be named on PlayHQ when entering Match Results/ Confirmation by both sides and at the respective times as detailed in Competition Rules 18.1 and 18.2. N.B. In two- day grades both teams must be named in PlayHQ by 7pm Sunday following the first day of play (Penalty 1 Match Point).

18.4 PLAYER SCORES

A full and correct report of Players Scores is to be entered on PlayHQ by each team by 8pm on the Monday following the completion of the match. This report is to include all batting, bowling and fielding statistics on both the Player Scores and Opposition Dismissals tabs (Penalty 1 Match Point).

18.5 CAPTAINS REPORT

The captain must complete a report on the state of the ground/wicket, including creases. If an Umpire is appointed the captain must also report on their performance. Such a report should endeavour to be constructive and not be biased by a win/loss or 'opinion' of a poor decision. Such a report is to be entered on PlayHQ by 8pm on Monday following the completion of the match (Penalty 1 Match Point).

18.6 FAILURE TO REPORT

Should all reports still not be completed by 8pm on the Tuesday following the completion of a match, the offending team(s) will incur a further 1 (one) point penalty. If the reports are still not completed by the following Tuesday after the deadline (1 week after), the offending team(s) will lose a further 2 points.

18.7 PLAYHQ LOCKED

PlayHQ will be locked after the 8pm Monday deadline expires following the completion of the match. Any request from clubs to open PlayHQ for data input after this time will incur a fine.



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19. POINTS

Matches are allocated a maximum of 10 points, the distribution of which is set out in the following table.

19.1 Table of points for results.

RESULT	POINTS
1 st Innings Win	6
1 st Innings Loss	0
Win outright after 1 st Innings Win	10
1 st Innings Win BUT lose outright	4
Win outright after 1 st Innings Loss	6
1 st Innings Tie	3
Abandoned/washout/draw	3
Win outright after 1 st Innings Tie	7
Lose outright after 1 st Innings Tie	3
Tie outright after 1 st Innings Loss	5
Tie outright after 1 st Innings Win	5
Tie outright after 1 st Innings Tie	5
Forfeit/walkover	See below *

NB: A match will be called a Tie when all innings have been completed and the scores are equal.

* Equal to the maximum points obtained in any game, in that round, for that grade.

19.2 If two or more teams are equal in points their relative position shall be determined by percentage. For ascertaining averages, the following system shall be adopted.

19.2.1 The batting average FOR a team shall be obtained by dividing the total number of runs scored by the total number of wickets lost.

19.2.2 The batting average AGAINST the team shall be obtained by dividing the total number of runs scored against by the total number of wickets taken.

19.2.3 Only wickets lost will be counted when compiling team averages. Retiredbatsmen are included as wickets lost.

19.2.4 The former shall be divided by the latter.

19.2.5 The team having the highest quotient shall be considered to have the better percentage.

19.2.6 If a team is promoted or relegated during the season, the points of the team and the individual performances of the players are carried into the new grade.

19.2.7 In the event of a team giving a second walkover or forfeit during a season, 4 points will be deducted from those gained during the season. If a third offence occurs the team (at the discretion of the Executive) may be withdrawn from the Competition.

19.2.8 Match points for a second bye or for a match won under protest are to be no greater than the maximum scored by any one team in that grade for that round.

20. TROPHIES

20.1 The Association will award individual trophies for the following in each grade, Champion Player, Batting Average, Batting Aggregate, Bowling Average, Bowling Aggregate, and a Presidents medal.

20.2 A pennant will be awarded to the Premier and Runner Up teams in each grade and will be presented at the Association Presentation Night.

20.3 To be eligible to win the Batting Average, a batsman must bat in at least half the innings that their team has had and score a minimum of 250 runs.

20.4 To be eligible to win the Bowling Average, a bowler must bowl in at least half of the innings that their team has bowled and take at least 20 wickets.

20.5 The Champion Player in each grade shall be the player receiving the greatest aggregate number of points calculated from the following: Catches 2 points, Bowled and LBW 2 points to the bowler, Caught and Bowled 2 points, run outs 2 points, Thrown out 2 points to the fielder, Stumpings 1 point each to the bowler and wicketkeeper. Runs, 3 points for each 20 runs scored and pro-rata 0.10 for each run over 20.

20.6 The player(s) who makes the most runs or takes the most wickets in a grade will be eligible to win the Aggregate trophy provided they have played the required number of games to qualify in that grade. (3 games for the two-day competition and 4 games for the one-day competition)

20.7 Any player(s) found guilty by the Associations Independent Tribunal during the home and away matches or Inter Association Representative games will not be eligible to win any Association trophy.

20.8 A Presidents Medal will be awarded in each grade but if any player(s) is found guilty of an offence during the current season, they will be ineligible to win the award.

20.9 A medal for Player of the Grand-Final will be chosen and awarded by the Umpires of each Grand-Final.



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21. FINES AND POINTS PENALTIES

Below is a table of fines and points penalties that will be applied to the respective breaches of these Competition Rules. The Association Executive and / or the Independent Tribunal may apply further penalties as they deem necessary.

RULE	OFFENCE	PENALTY / FINE
2.4	Offences by Captains	as determined by the Executive
4.9	Website AUP	as determined by the Executive
5.1	Boundary markings	\$20
5.5	Creases	\$50
5.6	Stump holes	\$50
5.7	Failure to comply	\$20
5.9	Failure to enable play	\$20
6.2	Stumps	\$50
6.3	Scoreboard	\$50
7.1	Attire	\$20 per player
7.13	Attire	\$20 per player
8.4	Teams	\$25
10.2	Square leg Umpires	\$25
11.3	Non-appearance of club	as determined by the Executive
13.1.3	One-day hours of play (late start)	\$20
14.1.1	Two-day hours of play (late start)	\$20
15.3	PlayHQ Reports for Finals	\$50
15.4	Finals scorer	\$25
16.1	Scorebook	\$25
18.1	Match results	1 point
18.2	Match confirmation	1 point
18.3	Teams	1 point
18.4	Players scores	1 point
18.5	Captains report	1 point
18.6	Failure to report	1 point
18.6.1	Failure to report after 7 days	2 points
18.7	PlayHQ locked	\$25
22.10	Umpires report	\$10

BOM 4th September 2023

Non-attendance at scheduled Captains meeting		\$25 per team
Non-attendance at BOM meeting	1 st offence	\$25
(Apologies will not be accepted)	Each time thereafter	\$50
Late or incorrect player registration		\$50

BOM 4th September 2023

22. UMPIRES

22.1 The Association will endeavour to provide official Umpires for each match.

22.2 All official Umpires will be required to be a member of the WSC&CCA Umpires Association and are expected to attend meetings as directed.

22.3 The Executive, at its discretion, may appoint an Umpires Advisor.

22.4 Association appointed official Umpires must be correctly attired. Black trousers, Association shirt or jacket, white hat and black or white footwear is expected.

22.5 Official Umpires are to arrive at their appointed grounds no later than 30 minutes prior to the commencement of play.

22.6 Official Umpires will be the sole judge of fair / unfair play and any decision regarding adverse weather.

22.7 Umpires' fees will be set by the Executive and will be equally shared by the competing teams. Teams are requested to pay their Umpire at the exchange of team Sheets prior to the game commencing. Umpire's fees not paid in full by the tea break may incur a fine.

(BOM Monday 6th. September 2021)

22.8 If an Umpire is present at the ground, but play is abandoned before any play occurs, they will be entitled to 50% of their normal match fee (shared by the competing teams). The Umpire **must** be present at the ground to receive any payment.

22.9 When the required number of overs to constitute a match has been completed, Umpires will be entitled to receive their full fee.

22.10 Official Umpires are required to enter a full and complete match report on PlayHQ, no later than the Tuesday following the completion of the match. Fines may be applied for non-compliance.

22.11 Umpires may be requested to attend Association meetings and / or tribunal hearings by the Executive.

22.12 When making an official report of an offence to the Executive, Umpires are to use the Association Umpires Report Form in accordance with the Rules. No other form of report will be accepted.

22.13 Only those who have attended, or during that season will attend an Accreditation Program of Cricket Victoria or the VMCU, or another body approved by either of the aforementioned, and who are duly accredited by that authority, shall be permitted to umpire professionally in the WSC&CCA. This rule may be altered by the Executive to provide sufficient numbers of Umpires for Finals or Association Representative matches.

22.14 The Executive reserves the right to refuse an application to umpire from any person it deems unsuitable.

22.15 The Association recommends that clubs seek to have a suitable 'Club Umpire' available from within its members who can stand as Umpire at their home games when an official Umpire is not appointed.

22.16 The Executive may request clubs not participating in Finals to nominate persons to act in the capacity of official Umpire for Semi-Final matches. The Umpires Committee will notify those selected of their appointment.

22.17 All persons standing as Umpire in any WSC&CCA match must be familiar with the WSC&CCA Competition Rules.

23 LAWS OF CRICKET

The following definitions are taken from The Laws of Cricket (2017 Code 3rd Edition - 2022) Marylebone Cricket Club and are reproduced for clarification purposes only.

23.1 Law 36 Leg Before Wicket The striker shall be out LBW only in the circumstances set out below. (Refer to diagram on following page).

23.1.1 Striker attempting to play the ball.

The striker shall be out LBW if a **fair ball first intercepts** any part of his person, dress or equipment which otherwise would have *hit the stumps* and did not previously touch his bat or a hand holding the bat, provided that.

The ball pitched in a straight line from stumps to stumps, or on the OFFSIDE of the striker's wicket, or in the case of the ball being intercepted in full pitch which would have pitched in the straight lines between the stumps, **AND**

The point of impact is in the straight line between the stumps, even if above the level of the bails.

23.1.2 Striker making no attempt to play the ball.

The striker shall be out LBW even if the ball is intercepted outside the line of off stump if, in the opinion of the Umpire, he has made no genuine attempt to play the ball with his bat but has intercepted the ball with some part of his person and it would have but for the interception gone on to hit the stumps.

23.2 Law 27 The Wicketkeeper The position of the wicketkeeper

The wicketkeeper shall remain wholly behind the stumps until a ball delivered by the bowler touches the bat or person of the striker, or passes the wicket, or the striker attempts a run. In the event of the wicketkeeper contravening this Law, the square leg Umpire shall call and signal no-ball at the instant of delivery or as soon as possible thereafter.

23.3 Law 28.4 Limitation of On Side Fielders

The only limitation of leg side fielders is that, at the instant of delivery, no more than 2 players are behind square leg. In the event of an infringement by the fielding team, an Umpire shall call and signal no-ball as soon as possible.



BY-LAWS.

1. BOARD OF MANAGEMENT

The quorum for BOM Meetings shall be half the number of Clubs in the Association represented by one (1) representative from each Club. **BOM Monday, 31st. August 2020**

2. EXECUTIVE

(a) The Executive shall be elected annually at the Annual General Meeting and the Executive shall consist of;

- (i) President
- (ii) Two Vice Presidents
- (iii) Administrator
- (iv) Financial Director
- (v) Assistant Administrator
- (vi) Registrar
- (vii) PlayHQ
- (viii) and 4 Committee members

(b) A Quorum for the Executive will be a minimum of 50% of the elected members present and the duties of the Executive shall be:

- (i) Inspect and approve all grounds.
- (ii) Arrange draw and grade teams.
- (iii) Appoint and allocate all umpires.
- (iv) Make all arrangements for final and semi-final games, including selection of grounds.
- (v) Deal with all protests, reported players, team or umpires.
- (vi) Appoint any sub-committee deemed necessary by the B.O.M. or Executive
- (vii) Manage the Financial affairs of the Association.

For the purposes of clarification of powers and role of the Executive, the Executive has the power to appoint sub - committees to investigate reports or matters which have not been reported in conformance with Tribunal matters.

Such action by the Executive may arise from letters, verbal reports, match reports on activities which are alleged to have occurred at meetings, practices, games of the Association or other Association activities.

The sub - committee/s shall have power to investigate, call for information from Clubs, players, or any other interested person/s on the matter under consideration and if necessary, hear evidence.

The person/s - Club/s, involved are to be advised of the investigation and furnished with details concerning the matter and the time and place of any meeting to discuss the matter. **(A.G.M. August 2001)**

- (vii) To act for the association in matters of urgency and emergency.
- (viii) To appoint a Selection Committee; and
- (ix) To perform any other business that the Executive may deem fit.

(c) The Executive shall have the right to interpret these rules, inflict fines, or impose penalties on any Club, Umpire, or Player.

(d) This interpretation, infliction, imposition, or penalty shall be subject to appeal to the V.M.C.U.

3. OFFICE BEARERS OF THE EXECUTIVE

(a) Office Bearers need not be members of the Executive, however, if any Club Member be elected to the position of President, Vice President, Administrator, Financial Director he shall cease to be a Club Member, and his club shall elect another Club Member.

(b) Such Officers are to be elected annually or as vacancies occur and shall remain in office until the Annual General Meeting or as directed by the Executive.

4. ALTERATION OF CONSTITUTION AND RULES

The Constitution and Rules shall not be altered, amended, or repealed in any way except at an Annual General Meeting, and then only if notice in writing, setting out exactly the proposed repeal, amendment or alteration, be given to the Administrator of the Association not later than June 30 in each year.

The Association Administrator shall give not less than TWENTY-ONE (21) days' notice of the proposals to each Club Administrator and Association Office Bearers before the Annual General Meeting. **A three-fourths** majority of those present and entitled to vote shall be necessary for such repeal of, amendment or alteration to the Constitution and Rules.

5. BY LAWS

The Association shall from time to time throughout the season make such By-Laws as are necessary for the proper conduct of the Association business. These By-Laws, when passed, shall not be altered, added to, or rescinded, except by **a three-fourths majority** of B.O.M. present at a Board of Management Meeting, Special or Annual meeting.

6. COMPETITION RULES

Competition rules may be altered by **a three-fourths** majority of members present at an Annual, Special, or Board of Management Meeting.

7. APPLICATION FOR MEMBERSHIP

(a) All affiliated Clubs must operate under a legally binding Constitution and a properly constituted Executive and must abide by the Constitution and Rules of this Association.

(b) The B.O.M. may at any time expel or refuse admittance to Club(s). Any Club (s) retiring from or on being disqualified from the Association during the season shall not have any claim upon the monies or any other assets of the Association. The interests of such Club(s) shall entirely cease, and all fees paid by such Club(s) in the Association after a period of three years shall be paid into Association funds.

(c) (i) In deciding the grades in which competing teams shall play, the Executive shall grade teams in the best interest of the Association. **BOM Monday 31st August 2020.**

(ii) When a team is promoted or relegated during the season the points of the Clubs and the individual players' performances are carried into the new grade. **(AGM 2019).**

(d) If, after the closing date for the team entries, a Club with more than one team in the Association wishes to withdraw a team for any reason, the team withdrawn shall be at the Executive's discretion. **BOM Monday 31st August 2020**

8. GROUNDS

All competition matches shall be played on grounds approved by the Executive and all participating Clubs shall be responsible for the maintenance of the grounds to be in good playing condition.

Prior to each day's play, both Captains are to inspect the entire ground and ensure that it is safe for play.

BOM Monday, 31st August 2020

9. FIXTURES

(a) No alteration or variation to the fixtures as drawn up will be allowed except under special circumstances approved by the Executive.

(b) Open Age Grades shall recess for a minimum of two Saturdays over the Christmas - New Year break.

10. FINANCIAL OBLIGATIONS

(a) Affiliation Fee

The affiliation fee to the Association shall be determined by the Executive and shall be charged to each club. This fee shall cover the cost of the administration of the association. **The Executive reserves the right to add any relevant additional charges.** The affiliation fee is to be approved at the B.O.M. meeting immediately after the Annual General Meeting. **BOM Monday, 31st. August 2020**

(b) Levy Account

The Executive shall from time to time, when necessary for the conduct of the Association, impose a levy upon Clubs. The amount of such levy and the method of payment shall be decided at the Annual General Meeting or B.O.M.

(c) Time

The affiliation fee must be paid to the Treasurer (or an appointed officer) on or before the third Monday in November. If not paid by the third Monday in November, the club is to be penalised six match points per team. If not paid by the third Monday in December, the Executive may consider suspending the club from the Association until the full amount is paid. **BOM Monday, 31st August 2020**

(d) Penalties

Failure to comply with 10(a) may result in loss of points gained in matches in which a club participates until such fees are paid in full. The Executive shall have the discretion to grant a stay of application upon receipt of a written application from the Club.

(e) Bonds

(i) Notwithstanding anything contained in Rule 11, any Club seeking Affiliation with this Association shall be required to lodge with their application of affiliation a bond, as determined by the Executive, against fines levied in accordance with Competition Rules.

(ii) If at any time the total fines exceed the amount of the bond lodged, the Executive reserves the right to without further notice suspend the defaulting Club from the Association and/or forfeit the bond in its entirety.

(iii) Any Club affiliating with the Association for the first time OR any club re-affiliating with the Association after a period of absence may be required to lodge a Bond of \$500.

(iv) Subject to an Executive decision either:

- a. the full amount of the Bond will be returned.
- b. part of the Bond will be returned.
- c. none of the Bond will be returned.

BOM Monday 3rd September 2018

(f) Financial Obligations

The maximum amount that a club can be in debt is \$250 following the November BOM. **(AGM 2014)**

(g) Cricket Balls: All cricket balls are to be purchased by cash, cheque, or direct debit on collection. **(AGM 2014)**

11. FINES AND OUTSTANDING MONIES

(a) All fines levied against clubs must be paid to the Financial Director within 28 days of notification. **BOM Monday, 31st. August 2020**

(b) All money owed by clubs which are outstanding, as of the Monday prior to the last playing date of the home and away season, must be paid by Wednesday of that week. **BOM Monday, 31st. August 2020.**

(c) All fines incurred by Clubs during the finals series shall be notified in writing within two (2) weeks following the scheduled date of completion of the finals series. Such amounts must be paid to the Financial Director within two (2) weeks of the date of notification.

(d) Any Clubs not complying to By-Law 10(b) shall be ineligible to participate in the finals series.

(e) Notwithstanding anything contained in this By-Law, all fines must be paid before a Club can reaffiliate with the Association.

(f) Bonds: Twenty-one days after the last Association function of the season (AGM excepted) any club that is unfinancial will be required to post a bond for the next season equal to the amount owing to the Association.

12. SPECIAL FUNCTIONS

When the Association conducts special functions to raise funds for Association purposes, all Clubs shall be required to contribute such minimum amount as may be decided upon by the Executive. and any Club defaulting in meeting this amount shall have the amount levied against it as an outstanding debt.

13. MEETINGS

The Annual General Meeting shall be held in July or August each year as deemed necessary by the Executive.

14. REGISTRATION OF PLAYERS

(a) Each new player is to be registered on PlayHQ by the Monday 7.30pm following the conclusion of the match.

(b) Any number of players may be registered, however, any person who is not properly registered will not be allowed to play in any match. **(AGM 2008)**

All new Registrations are to be in accordance with paragraph (a) above and if the player is not registered by this time and day then all points will be forfeited for the match that the Unregistered player has participated in. All other individual performances will still be applicable for Association Awards (Except those of the Unregistered Player/s) **(AGM 1995/ 96)**

Any Club continuing to play an unregistered player shall lose all points gained in such match or matches in which this player has participated.

(c) A player needs only be registered once by his club to be eligible to play in any grade, but in transferring from Grade to Grade, he must comply with By-Laws 19 (a) & (b) and By Law 20 (a), (b) & (e).

(d) The Executive may at any time refuse the registration of any player and retains the right throughout the season to revoke the registration(s) of any player(s) or Club(s). Any such player(s) or Club(s) have the right to appeal to the Association.

(e) A player may register with one Club only; however, if his Parent Club so desires, it may, with the approval of the Executive Committee, grant the player a Permit to play with another affiliated Club in a Section of the Association in which his Parent Club does not compete. Such a permit will not allow the player to play in any other Grade with this Club without a full transfer from his Parent Club.

(f) A player registered with an affiliated Club but not having played with that Club during the preceding three (3) completed seasons shall not require a transfer to play with another affiliated Club in this Association. "Having Played" shall be defined as being named on a Match Report on PlayHQ. It shall be incumbent on the Club with which the player intends to play to ensure the player's eligibility.

(g) For the purpose of clarifying these By Laws the following practice must be followed: Players from Premier Grade cricket clubs or Sub District cricket clubs require a transfer before being allowed to play in the WSC&CCA. **BOM Monday, 31st. August 2020**

Such Transfers must be lodged in the hands of the Registrar of this Association, by the Wednesday, prior to the commencement of a match.

(h) Any team playing a player under another registered name shall be deducted 6 points in any match or matches in which the player has participated. The captain will be held responsible and could be penalised.

(i) Any breach of this by-law may be penalized outlined in By-Law 19

15. RE-REGISTRATION OF PLAYERS

All players of the immediate past season desiring re - registration shall do so on PlayHQ.

16. TRANSFER OF PLAYERS

(a) In the event of a Club being represented by three or more teams, no player shall be allowed to drop down to any Grade lower than his Club's next lowest team in successive matches in which he plays in that season, without first being granted a permit. However, a player may drop more than one grade provided that he goes from a two-day team to the club's next lowest two-day team. Alternatively, a player may drop more than one grade provided that he goes from a one-day team to the club's next lowest one day team. (AGM 2016)

(b) In the event of a Club being represented by three or more teams a player after missing three or more consecutive games in a higher grade is allowed to drop an extra grade subject to the approval of the Registrar To be eligible to qualify the player concerned must have played in the current season. Example: Plays Round 1 in the Clubs highest grade and not available until Round 5 and is allowed to drop to the Clubs third Grade. The Club to apply via email to the Registrar by the Wednesday prior to the beginning of the match.

(c) A player who would normally play in a lower Grade and goes up more than one grade may apply for special permission to return to their normal lower grade the following round. This permission may be given to a player under the following circumstances: a last-minute inclusion into A HIGHER GRADE and / or a shortage of players in a higher grade. This allows the player to return to his previous lower grade as directed by the Registrar. Clubs must notify the Registrar of the name of the player by 10.30 p.m. the Monday following the match via email. (AGM 2016)

(d) A player being granted a transfer from one Club to another affiliated with the Association is still subject to the limitations of movement as described in By-Law 19(a), based on the grade in which he last represented the Club from which he was cleared.

(e) In the event of By-Law 14, By-Law 19 and/or By-Law 20 being breached, the offending Club will be penalised.

Such penalty may include:

- (i) The team that breaches this rule, loses all points gained in the match and is fined \$50.00. If the team that breaches the rule has lost the match, they lose 6 points and are fined \$50.00. If they do not have any points, then the team goes into negative. **(AGM 2015)**
 - (ii) The forfeiture of those points to the opposing team, **(AGM 2015)**
 - (iii) In addition to (i) the club shall be fined \$50.00 per player breaching this rule. **(AGM 2015)**
- (f) Notwithstanding any of the above, clauses (a) & (b) of By-Law 20 (Intra - Club Permits between Grades) shall apply in all other cases.

17. INTER-ASSOCIATION TRANSFERS

Permits and transfers are also required in the following cases:

- (a) A player having played with a club of any association, before playing with a club in this Association, must first obtain a transfer from the club he wishes to leave. All transfers must go through PlayHQ. **BOM Monday, 31st. August 2020**
- (b) In the event of the Club refusing the transfer, the player may appeal to his Association. Should the Association also refuse his application, he may appeal to the Committee of the V.M.C.U. which decision shall be final and binding on all concerned for that season. To be eligible to play in the Association he joins a player shall comply with the Association's rules governing registration.
- (c) Should a player be properly registered with more than one Association (whether they are affiliated with the V.M.C.U. or not) and he/she has played least one match in each Association prior to commencement of the season in question, then a transfer shall not be necessary to either Association. Qualification rules of the Association involved shall determine his eligibility for the finals.
BOM Monday, 31st. August 2020
- (d) Any Club naming a player in any match, in the same age grade, whose name is also registered as playing with another Club in any other Association on the same match day or days shall lose any points gained in the match, and the player shall not be credited as playing in this Association in any such match.
- (e) Further penalties under By-law 19. (e) may apply. **BOM Monday, 31st. August 2020**
- (f) When a transfer application appears on PlayHQ, the club has ten days in which to respond. If the club fails to respond within ten days, then a transfer is automatically granted by the Association to the player. **BOM Monday, 31st. August 2020**

18. INTER-CLUB TRANSFERS (WSC & CCA)

- (a) A player desiring to transfer from one Club to another within the Association must first obtain a transfer from the Club he is leaving through PlayHQ.
- (b) In the event of the Club refusing the Transfer the player may appeal to the Association Executive.
- (c) When a transfer application appears on PlayHQ, the club has 10 days in which to respond. If the club fails to respond within five days, then a transfer is automatically granted by the association to the player. **BOM Monday, 31st. August 2020**

19. INTRACLUB PERMISSION BETWEEN GRADES OR ASSOCIATIONS.

- (a) Any member having played during the season MORE than 50 PERCENT of competition fixtured matches in a particular Grade must first obtain permission before playing in any team in a lower Grade competition match in that season.

"Having Played" is defined as being named on a Team Sheet handed to an Official Umpire or opposition Captain and entered on PlayHQ.

Any application for Permission to play in a lower Grade must be emailed and lodged with the Registrar by 9.00 p.m. on the Thursday evening prior to the commencement of the match in which the Permission is required and must state the reason for which the Permission is sought.

If the reasons for the Permission should be "FORM", the player's previous performances throughout the season must be shown in detail.

NO PERMISSION WILL BE GRANTED FOR SEMI-FINAL AND FINAL MATCHES. (AGM 2009)

(b) Where a club has all its teams participating in finals matches on that day, the players may be selected in any grade. However, players must have played at least three games for their present club in the two-day graded competitions or at least four games for their present club in the one-day graded competitions. **BOM Monday, 31st. August 2020**

Notwithstanding any of the above, where a club has all its teams participating in finals matches on that day, and provided the players have played in the minimum number of matches stated above for the club during the current season the players may be selected in any grade. (AGM 2016)

(c) A Club may enter two or more teams in any one Grade in the competition. A player having played in more than fifty per cent (50%) of the matches fixtured shall be denied from playing in the other team in the same Grade without permission from the Registrar.

Any application for permission must set out the reason for which the permission is sought.

However, if by promotion or relegation a Club has two or more teams in the one Grade, and wishes otherwise, it may apply to the Executive Grading Committee for regrading.

The Committee's decision in this matter shall be final.

(d) Where a Club has teams playing for another Association, the Club is expected to abide by By-Law 19 (Transfer of Players) whenever players are moving from one Association to another.

(e) (i) In the event of a club receiving a forfeit, walkover or second bye only that club has the option to forward a declared team for the match on PlayHQ and the players named shall be regarded as having played in the team for that round.

(ii) In the event of unforeseen circumstances in a one-day match when no play takes place both teams may lodge their teams on PlayHQ.

Both teams report to the Association Administrator the circumstances of why there was no play. If the Round has been cancelled by the Association, By-Law 19e does not apply.

(f) (i) A player is eligible to play in any semi-final or final match in any Grade in which his CLUB PARTICIPATES, provided he has played in **three home and away matches in the two-day grades and at least four (4) matches in the one-day grades with that Grade team or a lower Grade team of his Club in this Association. (AGM 2019)**

(ii) Prior to the Semi Finals, participating Clubs are to submit to the Association Registrar, by the Wednesday 8pm a squad of players which are to be verified by the Association Registrar for their eligibility to compete in the Semi Finals and Grand Finals. **(AGM 2014)**

However, a club may apply for special permission for a player to play in any finals match where the player qualifies under **By Law 19 (f) (i) but fails to qualify under By- Law 19 (c)**. Clubs applying for special permission must write (email) to the Registrar by 7.00 p.m. on the Wednesday prior to the finals' match stating the name of the player, the final in which the club wishes the player to compete in, the reason for asking for special permission and all batting, bowling, and fielding statistics for the current season. (AGM 2017)

In the case of extraordinary circumstances, a Club may apply for special permission for a player to play in a finals match where the player qualifies under By Law 22 (f) (1) but fails to qualify under By Law 22 (c).

Clubs applying must either write to or email the Registrar by 7.00 p.m. on the Wednesday prior to the Finals' match, stating the name of the player, the final in which the Club wishes the player to compete in, the reason and circumstances and batting, bowling and fielding statistics for the current season.

(iii) The club with which a player was last registered and is currently playing with, is deemed to be his Parent Club.

When a player is transferred to another club and wishes to participate in that club's finals he MUST QUALIFY with his new Club in the grade or lower grade in which he is to participate with his new Club.

(iv) A Club which has two teams in the one grade.

For a player to be eligible to play Finals for that Grade, the player must have played the minimum number of games as specified above in that Grade.

In the event of playing the minimum number of games as specified above in one Grade, the mentioned player shall only be eligible to play in the Finals side for whom he has played in the majority of games with.

In the event of playing an equal number of games in that Grade, he shall be eligible to play with either of the two sides in that Grade or a lower Grade. **(AGM 2005)**

20. EXCHANGE OF PLAYERS

Teams participating in the Open Age Grade may, if they wish, lend surplus players to the opposing team for that game. The performances of these players will count for the Association Awards. **BOM Monday, 31st. August 2020**

Clubs to indicate on Match reports if a player has been exchanged.

21. REPRESENTATIVE MATCHES

Players chosen for representative matches shall hold themselves at the disposal of the Association in preference to any other engagement. The Administrator shall notify in writing such player and his club of his selection to represent the Association and no refusal, unless in writing to the Administrator, shall be official. Players defaulting shall be dealt with by the Committee.

22. SHARING WICKETS

Secretaries of Clubs in this Association which share wickets with Clubs outside this Association must contact the other Club Secretary immediately the allocation of wickets is known in order that their fixture may be arranged to fit in with that of this Association.

23. PENALTIES

If any Rule, By-Law, or Competition Rule of this Association has been violated, the penalty for which has not been set down, the Executive Committee may fix any penalty it deems for such violations. All fines imposed upon Clubs, Players, B.O.M. Members or Umpires by this Association must be paid in full before such offender or Club may play or officiate in any game following the imposition of such fine, etc. No premiership points will be allocated to any defaulting Club until it fulfills its obligation.

24. TRIBUNAL

24.1 There shall be an Independent Association Tribunal whose functions shall be to hear and determine reports of players, teams, umpires and officials of Club(s) of the Association. **(AGM 1997) (AGM 2001)**

24.2. APPEAL AGAINST TRIBUNAL DECISION

1. Any Club, on behalf of its players or officials, or any WSC & CCA official may appeal for a review of the Tribunal decision.

2. Their Appeal must be made to the Administrator within 48 hours of the tribunal decision and must be in writing or electronically, stating the full grounds of the Appeal as below and accompanied by a \$200 fee.

The fee of \$200 accompanying an appeal against the Tribunal decision will be forfeited if the case is deemed frivolous by the Appeals Panel, otherwise 25% of the fee may be returned as soon as possible following the hearing.

3. It should be noted that whilst the appeal is being formulated and heard, the player and or official will comply with whatever penalty that has been awarded by the original Tribunal.

4. The grounds for appeal are;

- (i) Evidence not originally presented is available which may have reasonably affected the decision of the original ruling body; or
 - (ii) Severity of sentence; or
 - (iii) The appellant can demonstrate that a ruling was made contrary to the Rules & By Laws and/or the Constitution of the Association; or
 - (iv) It is the opinion of the Executive that the Appeal in fairness should be heard.
- AGM 26th. July 2010**

(A) SERIOUS MISBEHAVIOUR

25. SERIOUS MISBEHAVIOUR AND BRINGING THE GAME OF CRICKET INTO DISREPUTE

The B.O.M. shall each season have the authority to appoint an Independent Tribunal to deal with any reports received from Umpires or Officials. In some cases, the Association may choose to have an incident investigated by an Association appointed Independent Investigations Officer (Refer to 25.1.25)

25.1.1 Umpires Lodge Reports of Misbehaviour

An Umpire may lodge a report with the Administrator of any member, official or player of any member Club who engages in misbehaviour or brings the game of cricket into disrepute.

25.1.2 Notification of Report.

Where an Umpire intends to lodge a report to the Administrator, that Umpire shall notify the person concerned or the Captain or Official of the person's Club as soon as it is practicable on the day on which the behaviour or bringing the game of cricket into disrepute occurs.

25.1.3. Club to Attend Umpires.

For the purpose of ascertaining whether there are any persons reported, irrespective of any earlier notification, the captain or representative or Official of a Club shall attend and wait on the Umpires after the close of each day's play. If this does not occur, an Umpire shall be deemed to have fulfilled his or her responsibility with the lodgement of the report under these Rules.

25.1.4. No Person Available for Notification of Report.

Where a reported person is not available for notification that an Umpire intends to lodge a report or the captain or representative or Official of a Club does not attend as required by these Rules, an Umpire shall be deemed to have fulfilled his or her responsibility with the lodgement of the Report under these Rules.

25.1.5. Lodgement of Report.

Within 48 hours of the conclusion of the match from which the report arises the Umpire shall lodge with the Administrator a report showing the reported person's name and Club, match and date of offence and detailing the nature of the report (e.g., misbehaviour or bringing the game of cricket into disrepute). Preliminary advice is to be given to the Administrator by 12 noon on the day following the completion of the match.

25.1.6. Association Lays Charge of Misbehaviour notifies person and Club of Charge and Sets Time of Hearing of Charge. Upon receipt of a report lodged by an Umpire the Administrator shall:

- (a) cause the Association to lay a charge against the reported person.
- (b) cause the reported person and the Club of the reported person to be notified that a charge has been laid against the reported person. Notification may either be by email or telephone to the Clubs registered contact.
- (c) nominate the date and time of the Hearing of that charge. The charge shall, if practicable, be heard by the Tribunal on the Wednesday following the completion of the match from which a report arises or, if this is not practicable, at the earliest practicable time as determined by the Tribunal.

25.1.7. Tribunal to Receive Copy of Report.

The Administrator shall cause a copy of the Report to be delivered to the Chairperson of the Tribunal

25.1.8. Notification of time of Hearing.

The Administrator shall cause the reported person and Umpires involved in the report and any other person required to attend the hearing of the charge to be notified of the time and place of the hearing of the charge.

25.1.9. Reported Player may Elect to Forego Hearing and Accept Suspension.

A player against whom a charge has been brought may elect to have the charge determined without a hearing by the Tribunal and to accept a penalty of suspension from playing in one (1) match, (one- or two-day match).

25.1.10. Election Procedure.

An election to accept a penalty of suspension from playing in one match shall be lodged in writing with the Administrator not later than 12.00 p.m. on the day after the Administrator has caused the reported person or the Club of the reported person to be notified that a charge has been laid against the reported person.

25.1.11. Umpires or Administrator May Disallow Election.

If any or all of the reporting Umpires or the Administrator consider that the circumstances of the report warrant a hearing of the charge the Administrator shall disallow the Election.

25.1.12 Hearing of the Charge if Election Disallowed or if Election Not Lodged in Time.

If the Administrator disallows the Election or if a notice of election is not lodged in time the Tribunal shall hear and determine the charge.

25.1.13. Attendance.

The persons and Umpires involved in the Report and any other persons as deemed necessary or warranted by the Tribunal shall attend the Hearing of the charge.

25.1.14. Hearing of Charge May Proceed Despite Absence.

In the absence of the reported person, whether the Tribunal is with or without notice of the reason or reasons for the absence, the Tribunal may proceed with a Hearing of a charge or adjourn or postpone the Hearing to another date or a date to be fixed at its' discretion.

25.1.15. Tribunal to Regulate Own Procedures.

Subject to these Rules the Tribunal may regulate the Hearing of any charge in any manner as it thinks fit.

25.1.16. Inquisitorial and Informal Hearing. The Hearing before the Tribunal shall be:

- (a) Inquisitorial in nature; and
- (b) Conducted with as little formality and as much expedition as is deemed warranted by the Tribunal.

25.1.17 Conduct of Hearing.

The Tribunal shall conduct a hearing in accordance with the Rules of Natural Justice.

25.1.18 Rules of Evidence.

The Tribunal may hear evidence from any person, or any source as is deemed necessary or warranted by the Tribunal and no Hearing before the Tribunal is bound by the Laws of Evidence which apply to Courts of Law.

25.1.19 No Reasons.

The Tribunal is not obliged to give reasons for any determination which it makes.

25.1.20 Legal Representation.

No person shall be represented by a Legal practitioner at any Hearing of the Tribunal unless such representation is with the leave of the Tribunal Chairperson.

25.1.21 Power to Impose Penalties.

Where the Tribunal is reasonably satisfied that a person is guilty the Tribunal may reprimand or fine or suspend or disqualify him or her from playing in such matches or for such time as the Tribunal deems to be appropriate to the nature and extent of the charge.

25.1.22 Powers to Impose Penalties on Non - Players.

Where the Tribunal is reasonably satisfied that a member, official or employee of a Member of Club has engaged in misbehaviour or bringing the game of cricket into disrepute the Tribunal may reprimand or fine or suspend (or any combination of these or apply any other penalty as deemed suitable) the reported person or reprimand or fine his or her Club or may recommend to the Association that his or her Club be suspended or impose on the reported person or his or her Club any other penalty as the Tribunal deems to be appropriate to the nature and extent of the charge, the circumstances and the reported persons status in the Club.

25.1.23 Regard May be had to any Matters on Penalty.

Any and all matters deemed necessary or warranted by the Tribunal on the question of Penalty may be considered by the Tribunal when determining a Penalty under these Rules.

25.1.24 Suspension to Apply to Next Match.

Unless the Tribunal stipulates otherwise a suspension penalty imposed by it or an elected suspension shall apply to the next match in which the player's Club competes.

25.1.25 Independent Investigations Officer

The Independent Investigations Officer shall investigate any matters referred to them by the

Executive. The Independent Investigations officer will operate within the following parameters:

- a) Investigate matters relating to the conduct of matches, whether before, during or after concerning Clubs, players, officials, umpires, spectators, etc., or other matters as deemed necessary to be investigated by the Executive.
- b) A formal, written complaint or application may be lodged by a Club signed by the Club Secretary requesting an investigation and must be sent to the Administrator before any investigation is instigated. If deemed necessary, the matter will be referred to the independent Investigations Officer for investigation.
- c) The Executive may also instigate an investigation without a complaint being made.
- d) Clubs are to provide the independent Investigations Officer with any assistance and all materials or items deemed necessary for a thorough investigation to take place.

The Independent Investigations Officer will provide a written report of his findings to the Executive who will have the final decision on the recommendations of the Investigations Officer.

The Independent Investigations Officer is responsibility is to only accept or provide information pertaining to the matter being investigated and may visit any Club with approval of the Administrator to assist in a thorough investigation.

(B) MINOR MISBEHAVIOUR

25.2.1. Umpires May Caution.

Where an Umpire has occasion to speak to a player about his or her behaviour but does not consider the player's behaviour to be so serious as to warrant a report to the Administrator the Umpire shall caution the Player.

25.2.2. Umpires to Lodge Records of Cautioning.

The Umpire shall note a caution on the Umpires Match Report and shall lodge a record of the Caution with the Administrator.

25.2.3. Notification of Caution.

Where an Umpire cautions a player, he or she shall inform the cautioned player that the caution will be officially recorded for the attention of the Administrator and shall notify the Captain or Official of the person's Club of the caution as soon as it is practicable on the day on which the caution occurs.

25.2.4 Clubs to Attend Umpires.

For the purpose of ascertaining whether there are any persons cautioned, irrespective of any earlier notification, the captain or a representative or an Official of all Clubs shall attend and wait on the Umpires after the close of each day's play.

25.2.5 No Person Available for Notification of Caution.

Where a cautioned person is not available for notification that an Umpire intends to record a caution or the Captain or an Official of the persons Club does not attend as required by these Rules, an Umpire shall be deemed to have fulfilled his or her responsibility with the lodgement of the caution under these Rules.

25.2.6. Lodgement of Report.

Within 48 hours of the conclusion of the match from which a caution arises the Umpire shall lodge with the Administrator a report showing the cautioned player's name and Club and detailing the nature of the caution.

25.2.7 Player Three Times Cautioned to be Charged.

Should a player have three cautions recorded with the Administrator during the same season the Administrator shall:

- (a) cause the Association to lay a charge against the cautioned player for misbehaviour or bringing the game of cricket into disrepute.
- (b) cause the reported person and the Club of the reported person to be notified that a charge has been laid against the reported person.
- (c) nominate the date and time of the hearing of that charge.

The charge shall, if practicable, be heard by the Tribunal on the Wednesday following the completion of the match from which the third caution arises or, if this is not practicable, at the earliest practicable time as determined by the Tribunal.

25.2.8. Cautioned Player May Elect to Forego Hearing and Accept Suspension.

A player against whom a charge has been brought as the result of being cautioned three times in the same Season may elect to have the charge determined without a Hearing by the Tribunal and to accept a penalty of suspension from playing in one match.

25.2.9. Election Procedure.

An election to accept a penalty of suspension from playing in one match shall be lodged in writing with the Administrator not later than 12.00 p.m. on the day after the Administrator has caused the cautioned person or the Club of the cautioned person to be notified that a charge has been laid against the cautioned person.

25.2.10. Umpires or Administrator May Disallow Election.

If any or all of the cautioning Umpires or the Administrator consider that the circumstances of the caution or cautions warrant a hearing of the charge the Administrator shall disallow the election.

25.2.11. Hearing of the Charge if Election Disallowed or if Election Not Lodged in Time.

If the Administrator or Umpire/s disallows the election or if a notice of election is not lodged in time the Tribunal shall hear and determine the charge as if the charge had been laid pursuant to Rule 25.1.

(C) YELLOW / RED CARD SYSTEM

A. PREAMBLE The WSC & CCA continue to be concerned about poor player behaviour, especially the lack of respect shown to other players and to umpires at playing venues and on the field. To improve player behaviour the WSC & CCA have introduced rules which allow umpires to immediately deal with misbehaviour so that the match may be conducted in the true spirit of cricket.

The scheme requires umpires to immediately penalise players and club officials who breach the WSC & CCA Code of Behaviour. The player and /or club official may also be reported and if found guilty the tribunal may impose further sanctions. For most breaches of these rules a yellow card will be given by an Umpire.

Attracting a second yellow card in the same match will result in an immediate send-off for the rest of the match. When the breach involves a serious offence, a red card will be given by an umpire and will result in an immediate send-off for the rest of the match and will be required to attend a Tribunal Hearing.

We believe and truly hope that umpires will not be called upon to use the cards.

B. DEFINITIONS

(i) "Audible obscenity" includes a single outburst of swearing or obscene language, umpire or official that is heard by the umpire and:

- a) If made on the field, is one which in the opinion of the umpire could be heard by a person outside the playing field; or
- b) If made off the field, is heard by the umpire.

(ii) "Reportable Offence" includes the following offences which may be heard and determined by the WSC & CCA Tribunal:

- a) A Serious Reportable Offence.
- b) The second instance of an audible obscenity when both are a player making is a non-reportable offence; or
- c) Where an audible obscenity is part of a sledging or part of abusive comments directed at a player, umpire or official, then such sledging or comments shall be treated as a reportable offence.

(iii) "Serious Reportable Offence" includes.

- a) Physically assaulting an umpire, player, official or spectator.
- b) Threatening to physically assault an umpire, player, official or spectator; or
- c) Any act of violence on or off the playing field; or
- d) Sustained and serious verbal abuse of an umpire, player, official, or spectator.

(iv) "Umpire" means a WSC & CCA appointed umpire.

C. PROCESS

(i) **Audible obscenity:** Where a player or official makes an audible obscenity not directed at another player or umpire, he or she commits a breach of these Rules. The umpire shall advise the player or official that he has committed a breach and give the player or official a verbal warning. This breach may be treated by the umpire as a non-reportable offence. The Umpire shall note in his match report the name of any player committing an audible obscenity. The WSC & CCA shall keep a record of such breaches and if a player, in a season, receives three mentions in the umpires' report for audible obscenity, suspend that player for one match.

(ii) **Yellow card:** Where a player or official commits a Reportable Offence, the umpire shall advise the player that he has committed such an offence and show the player a yellow card. The giving of a second yellow card in the same match equates to the giving of a red card and will be required to attend a Tribunal Hearing.

The umpire shall note in his match report the name of any player receiving a yellow card for an offence deemed to be non-reportable. The WSC & CCA shall keep a record of the yellow cards and if a player, in a season, receives three yellow cards for non-reportable offences, suspend that player for one match.

(iii) **Red card:** Where a player or official commits

a) A Serious Reportable Offence; or

b) A second yellow card breach in the same match the umpire shall advise the player or official that he has committed such an offence and show the player or official a red card and will be required to attend a Tribunal Hearing.

(iv) A player or official who is shown a red card must immediately and without further dissent leave the playing field and shall take no further part in the match in any capacity.

(v) Where a player or official refuses to leave the playing arena, the umpire shall call the captain of that player's team and advise him that the failure of the player to immediately leave the arena will result in the match being forfeited to the opposition team.

(vi) A player given a red card cannot be substituted for the remainder of the game, the team will field only ten players, bat only ten players and bowl only ten players. However, if the team has listed twelve players on the team sheet, then the team will field only ten players, bat only ten players but the eleven players still in the game can all bowl. **BOM Monday, 31st. August 2020**

(vii) Where two umpires stand in a match one or both can give yellow or red cards.

(viii) When an umpire acts under these rules the player is reported.

(ix) Player to be reported in accordance with the WSC & CCA reporting procedures. **(AGM 2013)**

(x) The fact of a player being sent off the ground is not relevant to any subsequent penalty consideration by a Tribunal. **AGM 26th. July 2010**

(D) BREACHES OF LAWS OF CRICKET.

Where the Umpires have occasion to Caution, Warn or Report a player for a breach of a Law of Cricket the procedure in the law shall be satisfied by noting the details on the Umpires Match Report for action by the Administrator. **(Delegates Meeting September 2001)**

26. SPONSORSHIP LOGOS.

Subject to Association approval (size and wording) sponsorship logos may be worn on cricket attire (jumper and shirt) except for approved cricket hats (40 square centimetres).

27. INCORPORATION.

All Clubs affiliating with the Association must be Incorporated and furnish the Association evidence of their Incorporation **and evidence of the lodgement of their Annual Statement** to the Association prior to the commencement of the season excepting those Clubs covered by Private Charter (e.g. Schools). **AGM 1995/96 & BOM Monday, 31st. August 2020**

28. BANNED PLAYERS

A list of banned players is to be recorded by the Association Administrator on PlayHQ. Clubs are required to review players individual incident report in PlayHQ prior to accepting a player's registration.

29. LIFE MEMBERS

The Association shall have power to elect honorary Life Members [not more than two (2) in any one season]. Such membership is to be awarded to those who have rendered special services to the Association or the game.

Life Members shall only be elected by a three-fourths majority of members present at the Annual General Meeting, and then only provided that the nomination has been the recommendation of any meeting of the previous season.

Life Members shall have the same privileges as B.O.M. Members.

APPENDIX 1

DUTIES OF OFFICE BEARERS.

HON. ADMINISTRATOR

The Administrator shall carry out all the directions given at the Executive and/or Board of Management meetings and shall keep all records and minutes. He shall call all meetings of the Association.

ASSISTANT ADMINISTRATOR

He shall take down and record all minutes of meetings of the Association, shall assist the Administrator where possible and carry out all directions given by the Executive and/or Board of Management meetings.

HON. TREASURER

The Hon. Treasurer shall pay all monies received by him into the Association's Account within forty-eight (48) hours of receiving same. All cheques must be signed by one of the following: - The Treasurer, Administrator, President and one of two other nominated executive officials. It will be the duty of the Treasurer to report at each meeting of the Executive on the financial position of the Association and to produce bank books at such meetings. He must prepare a statement of receipts and expenditure to May 31st. each year, which, after having been certified as being correct by the Hon. Auditors shall be submitted to the Annual Meeting for adoption. **(AGM 2004)**

RECORD SECRETARY

The Record Secretary shall keep all records of averages, such to be kept up to date; check all Umpires' reports and bring any irregularities before the Executive and/or Board of Management Meetings.

REGISTRAR

The Registrar shall keep all records of all players registered, permits granted, and check players shown on team sheets with such records, any irregularities to be brought before the Executive.

APPENDIX 2

STANDING ORDERS.

1. If after half an hour subsequent to the time fixed for the meeting, no quorum is present, the meeting shall lapse. A quorum shall consist of a majority of elected Delegates present.
2. It is not incumbent on the Hon. Administrator to notify members or the regular members of the Association.
3. The chair shall be taken by the President or Senior Vice-Presidents. In their absence, the Delegates shall elect a chairman from the Vice-Presidents present at the meeting.
4. The order of business shall be:
 - Reading and confirmation of the minutes of the previous meeting.
 - Business arises out of such minutes.
 - Correspondence.
 - Financial Statements.
 - Reports.
 - Motions on Notice.
 - General Business.
5. To deal with matters of extreme urgency the order of business may be altered by vote of the Association; the roll shall be called at 8:30 p.m. irrespective of business being conducted at that time.
6. After 10 p.m. formal business alone shall be gone on with.
7. To alter or rescind any resolution of the Association, seven days' notice must be given by the member proposing the alteration or rescission, except as provided for in Standing Order 19.
8. All questions shall be determined by a show of hands, unless afterwards a formal division be deemed, or votes ordered to be recorded, which shall be done at the request of any member, supported by no fewer than two others, in which case the members for and against shall be taken down by the Hon. Administrator and recorded in the minutes.
9. That each member, on speaking, shall rise and address himself to the Chairman and not to any other member of the Association. No member shall speak for a longer period than three minutes except by consent of the Chairman. During the time any member is speaking all other members shall remain seated. When the Chairman rises to speak, no-one shall continue standing nor shall anyone rise until the Chair has been resumed. The Association may, by vote, resolve itself into a Committee of the whole Association and while, on the Committee, there shall be no restriction as to the number of times a member may speak on the question.
10. That the mover of every original motion, but not of the amendment (unless it becomes the motion) shall have the right to reply, not introducing therein any new matter, and confining himself strictly to any previous objections, immediately after which the questions shall be put from the Chair. No other member shall be allowed to speak more than once on the same question, unless permission is given to explain, or the attention of the Chairman be called to a point of order.
11. That each member, on speaking, shall rise and address himself to the Chairman and not to any other member of the Association. No member shall speak for a longer period than three minutes except by consent of the Chairman. During the time any member is speaking all other members shall remain seated. When the Chairman rises to speak, no-one shall continue standing nor shall anyone rise until the Chair has been resumed. The Association may, by vote, resolve itself into a Committee of the whole Association and while, on the Committee, there shall be no restriction as to the number of times a member may speak on the question.
12. That the mover of every original motion, but not of the amendment (unless it becomes the motion) shall have the right to reply, not introducing therein any new matter, and confining himself strictly to any

previous objections, immediately after which the questions shall be put from the Chair. No other member shall be allowed to speak more than once on the same question, unless permission is given to explain, or the attention of the Chairman be called to a point of order.

13. That when an amendment is moved under a proposition, no further amendment shall be moved or taken into consideration until the first is disposed of; but any number of amendments may be brought forward in succession, and the question must be put in such a manner that if one amendment be negated, another may be moved on the original proposition; but if an amendment be affirmed, it shall form the proposition under consideration, whereupon further amendment may be moved. The question must ultimately be put on the original or amended proposition, as the case may be, in order for it to be passed as a resolution.

14. That all motions, whether original ones or amendments, shall if the Chairman requests be reduced to writing signed by the mover and handed to the Hon. Administrator.

15. That if the Chairman at any Association meeting shall be of the opinion that any motion proposed to be made thereat is of an objectionable character, it shall be competent for him, either before or after same is brought forward, to put it to the vote (on which no discussion shall be allowed) whether the same shall be entertained or not; and if three-fourths of the members present decide not to entertain such a motion, the same shall be considered disposed of for that day.

16. Any decision or ruling of the Chairman may be dissented from and over-ruled by a majority of the voters present, but the motion of dissent from the Chairman's ruling shall not be spoken to except by the dissentient, whose remarks must be confined to a period of five minutes, and to the Chairman.

17. No motion to amend, repeal, or add to the standing orders shall be put to the vote, unless seven days' notice of such motion has been given, and no such motion shall be deemed to have been carried unless by a two-thirds majority of members present.

18. No member of the Committee shall leave the room while evidence is being taken on protests, appeals, or charges, except with the permission of the Chairman.

19. In no ballot for elections shall plumping be allowed.

20. No application for the removal of a disqualification or suspension of penalty passed on any club, officer or member shall be dealt with unless seven days' notice shall have first been given to the Association on such application.

21. No disqualification of suspension or penalty passed on any Club, officer or member shall be removed or altered unless some fresh evidence is produced in support of same, and then only on a three-fourths vote of the members present.

22. A resolution shall not be rescinded at the meeting of the Association at which it has been passed unless the motion to rescind shall be carried by three-fourths of the members present and voting.

APPENDIX 3

**APPLICATION FOR MEMBERSHIP OF THE
WESTERN SUBURBS CHURCHES & COMMUNITY C.A.**

I, of desire to
(name and occupation) (address)

become a member of (name of Association)

In the event of my admission as a member, I agree to be bound by the rules of the Association
for the time being in force.

Signature of applicant Date:

..... a member of the Association, nominate.
(name)

the applicant who is personally known to me, for membership of the Association.

Signature of proposer..... Date:

I, a member of the Association, second
(name)
the nomination of the applicant, who is personally known to me, for membership of the
Association.

Signature of seconder:

Date:

APPENDIX 4

**FORM OF APPOINTMENT OF PROXY FOR MEETING OF
ASSOCIATION CONVENED UNDER RULE 7**

I,
(name)

Of
(address)

being a member of the Western Suburbs Churches & Community C.A.

appoint
(Name of proxy holder)

Of
(Address of proxy holder)

being a member of that Incorporated Association, as my proxy vote to vote for me on my behalf at the appeal to the General Meeting of the Association convened under Rule 7 to be held on.....(Date of meeting) and any adjournment of that meeting.

I authorise my proxy vote on my behalf at their discretion in respect of the following resolution (insert details of resolution passed under Rule 7 (1).

Signed:

Date:

APPENDIX 5

FORM OF APPOINTMENT OF PROXY

I,
(name)

Of
(address)

being a member of the Western Suburbs Churches & Community C.A.

Appoint
(Name of proxy holder)

Of
(Address of proxy holder)

being a member of that Incorporated Association, as my proxy to vote for me on my behalf at the Annual / Special Meeting of the Association to be held on (date of meeting). And any adjournment of that meeting.

My proxy is authorised to vote in favour of / against * the following resolution (insert details of resolution)

Signed:

Date:

* delete if not applicable.

APPENDIX 6

FORM OF APPOINTMENT OF POSITION

I,
(name)

Of
(address)

being a member of the Western Suburbs Churches & Community C.A.

NOMINATE,
(name)

Of
(address)

being a member of that Incorporated Association, for the position

of

(President, Vice President (2), Director of Finance, Administrator & 4 Committee Members)

Signed: Dated:

Signed: Dated:

